

NORTH FRANKLIN TOWNSHIP
REORGANIZATION MEETING MINUTES
JANUARY 7, 2019 at 12:00PM

CALL TO ORDER by Chairman Junko

PLEDGE OF ALLEGIANCE

ELECTION OF BOARD OFFICERS

CHAIRPERSON

****MOTION to appoint Mr. Ron Junko as Chairman of the Board of Supervisors** was made by Mr. Sabot; seconded by Mr. Passalacqua. Mr. Junko abstained. Motion carried.

VICE-CHAIRPERSON

****MOTION to appoint Mr. Bob Sabot as Vice-Chairman of the Board of Supervisors** was made by Mr. Junko; seconded by Mr. Passalacqua. Mr. Sabot abstained. Motion carried.

APPOINTMENTS

SECRETARY/TREASURER

****MOTION to appoint Jackie Kotchman as Secretary/Treasurer** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

DIRECTOR OF PLANNING AND ZONING

****MOTION to appoint Erin Dinch as the Director of Planning and Zoning** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

TOWNSHIP SOLICITOR

****MOTION to appoint Sweat Law Offices as the Solicitor of the Township** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

PLANNING COMMISSION SOLICITOR

****MOTION to appoint Michael Cruny as the Solicitor of the Planning Commission** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ZONING HEARING BOARD SOLICITOR

****MOTION to appoint John Petrisek as the Zoning Hearing Board Solicitor** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

PER CAPITA TAX COLLECTOR

****MOTION to appoint Diane Smykal as Per Capita Tax Collector** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

CODE ENFORCEMENT OFFICER

****MOTION to appoint Harshman Group as the Code Enforcement** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ENGINEERING FIRM

****MOTION to appoint Widmer Engineering, specifically Rich Rush, as Township Engineering Firm** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

AUDITING FIRM

****MOTION to appoint Cypher & Cypher Group as the Auditing Firm** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ACCOUNTING FIRM

****MOTION to appoint Palermo/Kissinger & Associates, P.C. as the Accounting Firm** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ZONING AND BUILDING INSPECTION FIRM

****MOTION to appoint Municipal Consulting Services, specifically Harold Ivery, as the Zoning and Building Inspection Firm** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ACTUARIAL FIRM

****MOTION to appoint Boetger & Associates as Actuarial Firm** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

INVESTMENT FIRM

****MOTION to appoint American Funds as Investment Firm for the Police Pension Fund** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

GRANT WRITER

****MOTION to appoint Rich Cleveland as the Township Grant Writer** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

PLANNING COMMISSION APPOINTMENTS

****MOTION to appoint Joe Karnes to a 4-year term (2019-2022) to the Planning Commission** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ZONING HEARING BOARD APPOINTMENT

****MOTION to appoint Brett Clancy to a 3-year term (2019-2021) to the Zoning Hearing Board** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

****MOTION to appoint Barry Blose to a 3-year term (2019-2021) as the alternate to the Zoning Hearing Board** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

NORTH FRANKLIN TOWNSHIP RECREATION & BUSINESS IMPROVEMENT AUTHORITY APPOINTMENT

****MOTION to appoint Terri Evans to a 5-year term (2019-2023) to the North Franklin Township Recreation & Business Improvement Authority** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

VACANCY BOARD

****MOTION to appoint Mike Quinn to the Vacancy Board** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

LOCAL COOP SANITATION BOARD REPRESENTATIVE AND ALTERNATE

****MOTION to appoint Bob Sabot as the Local Coop Sanitation Board Representative** was made by Mr. Junko; seconded by Mr. Passalacqua. Mr. Sabot abstained. Motion carried.

****MOTION to appoint Ron Junko as Local Coop Sanitation Board Alternate** was made by Mr. Sabot; seconded by Mr. Passalacqua. Mr. Junko abstained. Motion carried.

SEWAGE ENFORCEMENT OFFICER/LOCAL SANITATION COUNCIL

****MOTION to table the appointment** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

EMERGENCY MANAGEMENT AGENCY DIRECTOR

****MOTION to appoint Dave Bane as Emergency Management Agency Director** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

OBSERVED PAID HOLIDAYS

****MOTION to approve the following observed paid Holidays for the Township:**

New Year's Day, Martin Luther King, Jr, President's Day, Good Friday, Primary Election Day, Memorial Day, July 4th, Labor Day, General Election Day, Veteran's Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

SET MEETING DATES AND TIMES FOR 2019

****MOTION to set the Board of Supervisors Township Meetings for 2019 the second Tuesday of each month at 5:00 pm** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ADOPT RESOLUTION #1-2019 NAMING CHIEF ADMINISTRATOR OF POLICE PENSION FUND

****MOTION to appoint the Board of Supervisors as Chief Administrator of the Police Pension Fund** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ADOPT RESOLUTION #2-2019 NAMING MAIN DEPOSITORY

****MOTION to appoint Washington Financial Bank as the Main Depository for the Township** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

ADOPT RESOLUTION #3-2019 APPOINTING ACT 511 DELINQUENT AND CURRENT TAX COLLECTION AGENCY (EXCLUDING PER CAPITA)

****MOTION to appoint Keystone Group for Act 511 delinquent and current Tax Collection (excluding Per Capita) was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

ADOPT RESOLUTION #4-2019 NAMING CHIEF ADMINISTRATOR OF NON-UNIFORM PENSION FUND

****MOTION to appoint Jackie Kotchman as Chief Administrator of Non-Uniformed Pension Funds for the Township was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

ADOPT RESOLUTION #5-2019 NAMING OPEN RECORDS OFFICER

****MOTION to appoint Erin Dinch as Open Records Officer for the Township was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

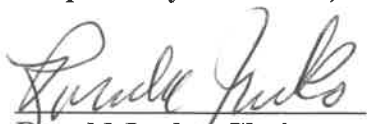
MOTION TO AUTHORIZE SECRETARY/TREASURER TO PAY MONTHLY BILLS AS DUE


****MOTION to authorize Secretary/Treasurer Jackie Kotchman to pay monthly bills as due was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

ADJOURNMENT

****MOTION to adjourn was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

Respectfully submitted,


Ronald Junko, Chairman


Jacqueline M. Kotchman, Secretary/Treasurer