



620 Franklin Farms Road  
 Washington, Pennsylvania 15301  
 Phone: 724-228-3330  
 Fax: 724-228-2150

**APPLICATION FOR CERTIFICATE OF OCCUPANCY**

Address of Property: \_\_\_\_\_

Current Owner: \_\_\_\_\_ Phone: \_\_\_\_\_

Type of Structure: \_\_\_\_\_ Sq. Footage: \_\_\_\_\_

New Owner's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Name of Tennant(s) or Renter: \_\_\_\_\_

The following inspections completed by North Franklin Township (or Third-Party Inspection Agency) and approved:

1. Exterior Maintenance of Property
2. Smoke Detectors and Alarm Systems installed and operable
3. Electrical Inspections performed and cleared
4. Mechanical Inspections performed and cleared
5. Plumbing Inspections performed and cleared
6. Contractor information completed
7. Residential / Commercial Inspections performed and cleared
8. Zoning Enforcement performed and cleared
9. Real Estate Tax Collector information cleared

\_\_\_\_\_  
 Signature of Owner / Occupant

\_\_\_\_\_  
 Signature of NFT Representative

Date of Inspection: \_\_\_\_\_

Occupancy Permit #: \_\_\_\_\_

NATURE OF DENIAL: **APPROVED** / **DENIED** \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ALL ITEMS MUST BE CORRECTED BEFORE PERMANENT OCCUPANCY PERMIT IS ISSUED. PLEASE BE ADVISED THAT TEMPORARY CERTIFICATES MAY BE ISSUED FOR A SPECIFIED TIME PERIOD. INFORMATION WILL NOT BE FORWARDED TO CLOSING COMPANY UNTIL ALL ITEMS ARE CORRECTED AND REINSPECTED.

\_\_\_\_\_  
 Signature of Inspector

\_\_\_\_\_  
 Date