

**NORTH FRANKLIN TOWNSHIP
MEETING MINUTES**

June 11, 2019

5:00 pm

CALL TO ORDER - Present were Mr. Junko, Mr. Sabot, Mr. Passalacqua and Solicitor Michael Cruny.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – Pastor Fred McCloskey

ADD ITEMS TO THE AGENDA - None

PUBLIC COMMENT AGENDA ITEMS – None

APPROVAL OF MINUTES

****MOTION to approve the minutes of the May 14, 2019 meeting**, was made by Mr. Passalacqua; seconded by Mr. Sabot. Unanimously carried.

TREASURER'S REPORT

****MOTION to file the Treasurer's Report for future Audit** was made by Mr. Passalacqua; seconded by Mr. Sabot. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

****MOTION to approve total bills and check signing** was made by Mr. Sabot; seconded by Mr. Passalacqua. Motion unanimously carried.

BUILDING PERMITS – Erin Dinch read the May report which included three (3) building permits totaling \$184.50.

GUESTS - None

OLD BUSINESS

- 1. **MOTION to open the 2019 On-Call Construction Equipment Rental Bids and select the lowest qualified bidder** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

Bids were received from Trevor Mohny Excavating and DL Johnson Excavating for numerous pieces of equipment and submitted to the Solicitor for review.

- 2. New Public Works Snow Plow Truck-** Mr. Junko advised that the Township would be contacting dealerships through COSTARS to get proposals on a new snow plow truck.

He explained that the other two trucks are aging and sometimes break down and an additional truck would help keep the Township roads plowed.

3. **Police Station Building Update**-Mr. Junko advised that the Township would be cleaning out the Police Department and getting it ready to rent out as office space. He said the District Attorney's Office still needed to finish up in the Evidence Room.
4. **Kennywood Ticket Update**- Secretary/Treasurer, Jackie Kotchman advised that the Township had sold 240 tickets and that 100 more had been ordered.
5. **2018 Township Audit Update**- Secretary/Treasurer, Jackie Kotchman advised that Cypher & Cypher had completed reviewing the files in the Township office and would be finishing the audit in the few weeks.
6. **2019 Street Sign Replacement Project Update**- Director of Planning & Zoning, Erin Dinch advised that the first shipment of signs should be in by the end of June and the PA One Call meeting is June 12th which will coordinate with the utility companies to mark the areas in which the signs would be placed.

NEW BUSINESS

1. ****MOTION to approve a \$500 donation to the Friends of Washington Parks & Recreation for Washington's Independence Day Celebration** was made by Mr. Passalacqua; seconded by Mr. Sabot. Unanimously carried.
2. ****MOTION to contract with Savvy Citizen to provide a Notification/Communication Alert System to North Franklin Township residents at a price to be negotiated** was made by Mr. Passalacqua; seconded by Mr. Sabot. Unanimously carried.
3. ****MOTION to advertise an amendment to the Transient Merchant License Ordinance** was made by Mr. Passalacqua; seconded by Mr. Sabot. Unanimously carried.

FIRE CHIEF'S REPORT

Chief Bane reported that for May 2019 the Fire Department had 40 calls including one (1) building fire, one (1) cooking fire, seventeen (17) medical assists, eight (8) motor vehicle accidents, one (1) power line down, one (1) assist Police, five (5) public service, five (5) false alarms and one (1) flood assessment. He stated that for the year to date they had 178 calls. They averaged 4 persons per call and the average response time from dispatch to arrival on scene was 8 minutes and 46 seconds. He advised that the Fire Company received a \$3000.00 grant from Range Resources to be used to purchase a new thermal imaging camera.

CODE ENFORCEMENT OFFICER'S REPORT

Matt Malik of Harshman Group reported that there were 19 claims investigated. Three (3) trash and junk, eight (8) high grass, three (3) vehicles and four (4) other. He also advised that some large fireworks have been heard and reported in the Township but that it was not known where

or who was lighting them off. Mr. Sabot advised that he contacted Canton Township to see if they had anything.

****MOTION to approve the purchase and installation of two parking signs at Park Avenue and Park Lane** was made by Mr. Junko; seconded by Mr. Sabot. Unanimously carried.

SOLICITOR'S REPORT

Solicitor Michael Cruny advised that there was a bond claim related to the former Secretary/Treasurer that was being reviewed by the bond company. He also said a letter from Attorney Julian regarding water run-off on the Charles Brooks property was being reviewed by Rich Rush to see if the Township needs to address it.

SUPERVISOR JUNKO'S REPORT

Mr. Junko advised that a meeting would be set up with Columbia Gas engineers in regards to the Road Occupancy permits. He said they would be doing a lot of work in the Township and the roads to need to be repaired correctly.

SUPERVISOR SABOT'S REPORT

Mr. Sabot advised that he would be attending the Cavanaugh discipline hearing June 26th & 27th. He also mentioned that East Washington Borough was interested in meeting with North Franklin Township and other neighboring municipalities to discuss sharing of services.

SUPERVISOR PASSALACQUA'S REPORT

None

PUBLIC COMMENT NON-AGENDA ITEMS

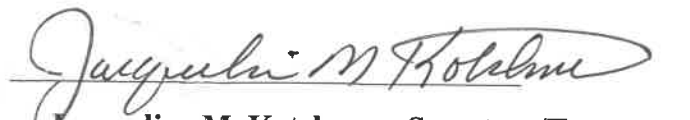
1. Heather Glaser of 151 Greenhill Drive asked the Board of Supervisor's to clarify the \$68,000 paid back to the Liquid Fuels account from the General Fund. Secretary/Treasurer Jackie Kotchman advised that the monies paid back were based on a two-year Auditor General audit covering 2015 through 2017. Ms. Glaser also asked if Solicitor Gary Sweat had secured a sponsor for the Kennywood tickets. Mr. Sweat was not in attendance at the meeting and no one knew if he had found a sponsor yet. Ms. Glaser also thanked the Township Supervisors and staff for the information and updates on the website.

ADJOURNMENT

****MOTION to adjourn and enter into executive session to discuss personnel matters** was made by Mr. Junko; seconded by Mr. Sabot. Unanimously carried.

Respectfully submitted,


Ronald Junko, Chairman


Jacqueline M. Kotchman, Secretary/Treasurer