

NORTH FRANKLIN TOWNSHIP

MINUTES OF JANUARY 6, 2020 REORGANIZATION MEETING

5:30PM

CALL TO ORDER– Present is Mr. Sabot, Mr. Passalacqua, Mr. Quinn.

PLEDGE OF ALLEGIANCE

ELECTION OF OFFICERS

CHAIRMAN- Mr. Quinn made a motion to appoint Mr. Sabot as Chairman of the Board; seconded by Mr. Passalacqua. Motion unanimously carried.

VICE-CHAIRMAN- Mr. Sabot made a motion to appoint Mr. Passalacqua as Vice-Chairman of the Board; seconded by Mr. Quinn. Motion unanimously carried.

APPOINTMENTS

SECRETARY/TREASURER- Mr. Passalacqua made a motion to appoint Jackie Kotchman as Secretary/Treasurer with compensation and benefits as stated in the 2020 contract; seconded by Mr. Quinn. Motion unanimously carried.

DIRECTOR OF PLANNING & DEVELOPMENT- Mr. Passalacqua made a motion to appoint Erin Dinch as Director of Planning & Development with compensation and benefits as stated in the 2020 contract; seconded by Mr. Quinn. Motion unanimously carried.

TOWNSHIP SOLICITOR- Mr. Passalacqua made a motion to appoint Sweat Law Offices as Township Solicitor; seconded by Mr. Quinn. Motion unanimously carried.

PLANNING COMMISSION SOLICITOR- Mr. Sabot made a motion to retain Michael Cruny of Sweat Law Offices as Planning Commission Solicitor; seconded by Mr. Passalacqua. Motion unanimously carried.

PER CAPITA TAX COLLECTOR- Mr. Passalacqua made a motion to appoint Diane Smykal as Per Capita Tax Collector; seconded by Mr. Sabot. Motion unanimously carried.

CODE ENFORCEMENT OFFICER- Mr. Sabot made a motion to appoint Harshman Group as Code Enforcement Officer; seconded by Mr. Passalacqua. Motion unanimously carried.

GRANT WRITER- Mr. Passalacqua made a motion to appoint Rich Cleveland as Grant Writer; seconded by Mr. Quinn. Motion unanimously carried.

ENGINEERING FIRM- Mr. Passalacqua made a motion to appoint Widmer Engineering as engineering firm; seconded by Mr. Quinn. Motion unanimously carried.

AUDITING FIRM- Mr. Sabot made a motion to appoint Cypher & Cypher as auditing firm; seconded by Mr. Passalacqua. Motion unanimously carried.

ACCOUNTING FIRM- Mr. Sabot made a motion to appoint Palermo & Kissinger Associates as accounting firm; seconded by Mr. Passalacqua. Motion unanimously carried.

ZONING AND BUILDING INSPECTION FIRM- Mr. Passalacqua made a motion to appoint Municipal Consulting Services as Zoning and Building Inspection Firm; seconded by Mr. Quinn. Motion unanimously carried.

ACTUARIAL FIRM- Mr. Passalacqua made a motion to appoint Boetger & Associates as actuarial firm; seconded by Mr. Sabot. Motion unanimously carried.

INVESTMENT FIRM- Mr. Sabot made a motion to appoint American Funds as pension investment firm; seconded by Mr. Passalacqua. Motion unanimously carried.

PLANNING COMMISSION APPOINTMENTS- Mr. Sabot made a motion to appoint Erin Dinch to the Planning Commission with a four (4) year term of 2020 through 2023; seconded by Mr. Passalacqua. Motion unanimously carried.

ZONING HEARING BOARD- Mr. Passalacqua made a motion to appoint George Gillo to a three (3) year term of 2020 through 2022; seconded by Mr. Quinn. Motion unanimously carried.

NORTH FRANKLIN TOWNSHIP RECREATION & BUSINESS IMPROVEMENT AUTHORITY APPOINTMENT -Mr. Passalacqua made a motion to appoint Greg Rudman to the NFT Recreation & Business Improvement Authority for a 1-year term; seconded by Mr. Quinn. Motion unanimously carried.

Mr. Sabot advised that the reason for the shorter appointment is based on the fact that the Board of Supervisors want to dissolve the Recreation & Business Improvement Authority within a year or two.

VACANCY BOARD- Mr. Sabot made a motion to appoint Ron Junko to the vacancy board; seconded by Mr. Passalacqua. Motion unanimously carried.

LOCAL COOP SANITATION BOARD REPRESENTATIVE AND ALTERNATE- Mr. Passalacqua made a motion to appoint Mr. Quinn as representative and Mr. Sabot as alternate; seconded by Mr. Sabot. Motion unanimously carried.

SEWAGE ENFORCEMENT OFFICER/LOCAL SANITATION COUNCIL- Mr. Sabot made a motion to appoint the Washington County Sewage Council as sewage enforcement officer and local sanitation council; seconded by Mr. Passalacqua. Motion unanimously carried.

EMERGENCY MANAGEMENT AGENCY DIRECTOR- Mr. Passalacqua made a motion to appoint Supervisor Bob Sabot as Emergency Management Agency director; seconded by Mr. Quinn. Motion unanimously carried.

FLOOD PLAIN MANAGER -Mr. Passalacqua made a motion to appoint Harold Ivery as Flood Plain Manager; seconded by Mr. Quinn. Motion unanimously carried.

DELEGATE TO STATE CONVENTION – Mr. Sabot made a motion to appoint Jackie Kotchman as the Voting Delegate to attend the State Convention for 2020; seconded by Mr. Passalacqua. Motion unanimously carried.

OBSERVED PAID HOLIDAYS- Mr. Passalacqua made a motion to approve observed paid holidays as New Year's Day, Martin Luther King Jr. Day, President's Day, Good Friday, Primary Election Day, Memorial Day, Independence Day, Labor Day, General Election Day, Veteran's Day, Thanksgiving, Friday after Thanksgiving and Christmas Day observed; seconded by Mr. Quinn. Motion unanimously carried.

SET MEETING DATES AND TIMES- Mr. Quinn made a motion to advertise and set the regular meetings for the second Tuesday of each month at 5:30 pm; seconded by Mr. Passalacqua. Motion unanimously carried.

ADOPT RESOLUTION 1-2020 NAMING CHIEF ADMINISTRATOR OF POLICE PENSION FUND- Mr. Passalacqua made a motion to appoint the Board of Supervisors as Chief Administrator of Police Pension Fund; seconded by Mr. Quinn. Motion unanimously carried.

ADOPT RESOLUTION 2-2020 NAMING MAIN DEPOSITORY- Mr. Sabot made a motion naming the main depository as Washington Financial Bank; seconded by Mr. Passalacqua. Motion unanimously carried.

ADOPT RESOLUTION 3-2020 APPOINTING ACT 511 DELINQUENT AND CURRENT TAX COLLECTION AGENCY (EXCLUDING PER CAPITA)- Mr. Passalacqua made a motion to appoint Keystone Collections as delinquent and current tax collection agency; seconded by Mr. Quinn. Motion unanimously carried.

ADOPT RESOLUTION 4-2020 NAMING CHIEF ADMINISTRATOR OF NON-UNIFORM PENSION FUND- Mr. Passalacqua made a motion to appoint Jackie Kotchman as Chief Administrator of Non - Uniform Pension Fund; seconded by Mr. Quinn. Motion unanimously carried.


ADOPT RESOLUTION 5-2020 NAMING OPEN RECORD OFFICER- Mr. Passalacqua made a motion to appoint Erin Dinch as Open Records Officer; seconded by Mr. Quinn. Motion unanimously carried.

MOTION TO AUTHORIZE SECRETARY/TREASURER TO PAY MONTHLY BILLS AS DUE- Mr. Passalacqua made a motion to authorize Secretary/Treasurer to pay monthly bills as due; seconded by Mr. Quinn. Motion unanimously carried.

Mr. Sabot advised that Columbia Gas would be doing a large project on Franklin Farms and Park Avenue area this Spring and Summer and that the Supervisors were working with all parties involved to insure as little traffic disruption as possible.

ADJOURNMENT- Mr. Passalacqua made a motion to adjourn at 5:50 pm; seconded by Mr. Quinn. Motion unanimously carried.

Respectfully submitted,


Robert A. Sabot, Chairman


Jacqueline M. Kotchman, Secretary/Treasurer