

**NORTH FRANKLIN TOWNSHIP
MEETING MINUTES**

June 9, 2020

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Passalacqua, Mr. Quinn, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Erin Dinch, Director of Planning & Development. The Meeting was held via teleconference with public attendance. Those physically attending the meeting were seated at least 6 feet apart. The public could email questions using an email address that was advertised in the newspaper and also made available on the Township website. There were 3 (three) public attendees at the meeting.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – by Pastor Carl Sprowls

ADD ITEMS TO THE AGENDA

****MOTION to add No. 7 to NEW BUSINESS, a discussion and any issues concerning the North Franklin Township Recreation & Business Improvement Authority was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

PUBLIC COMMENT AGENDA ITEMS - None

APPROVAL OF MINUTES

****MOTION to approve the minutes of the May 12, 2020 meeting was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.**

TREASURER'S REPORT

****MOTION to file the Treasurer's Report for future audit was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.**

GUESTS - None

BILL APPROVAL AND CHECK SIGNING

****MOTION to approve total bills and check signing was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.**

BUILDING PERMITS

Erin Dinch reported that there was one (1) building permit totaling \$105.00.

OLD BUSINESS

1. **West Chestnut Street Update**- Mr. Sweat advised that there was no decision by Judge Lucas yet. He said that briefs were required by all parties
2. **McElree Road Update** – Mr. Sabot reported that the Road Crew and Mr. Johnson have been doing base repair on McElree Road in preparation for a 2021 Paving Project. He said Columbia Gas is looking into a gas smell on McElree as well.

3. **Demolition Update** -

****MOTION to file three (3) petitions with the court to verify that we have met requirements of service of notice to the property owners for demolition of 22 Mill Street, 16 Altamont and 640 McElree Road was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**

4. **Set date & time for October Township Clean-Up Day**

****MOTION to set October 3, 2020 as the Fall Township Clean-up Day from 10 am to 2 pm was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

ORDINANCES

****MOTION to advertise and set a Public Hearing for the Poultry Ordinance for July 14, 2020 at 5:00 pm to was made by Mr. Quinn; seconded by Mr. Passalacqua. Unanimously carried.**

RESOLUTIONS

****MOTION to adopt Resolution No. 10 of 2020 authorizing Erin Dinch, Director of Planning & Development to apply for a Streambank Restoration Grant with the DCED was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.**

NEW BUSINESS

1. ****MOTION to authorize Widmer Engineering to prepare and advertise for base repair on McElree Road to include alternate bids on East Canyon Drive and the approaches to the Mall Bridge to be opened Tuesday, July 14, 2020 at 12:00 noon was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

2. ****MOTION to hire Brianna Dinch at \$9 per hour for part-time summer help to organize and tabulate Zoning maps and documents** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

3. ****MOTION to advertise and hire a part-time, seasonal Public Works/Road Crew at \$15 per hour not to exceed 1040 hours a year or 32 hours per week, include no benefits, unable to join the Union and follow Teamsters 585 policies as designated in the Teamsters Collective Bargaining agreement addressing Part-Time and Temporary Personnel** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

4. ****MOTION to authorize the Secretary/Treasurer to pay A. Folino Construction, Inc. \$108,143.10 for Application #1 of the 2020 Road Improvement Project** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

5. ****MOTION to authorize Pennsylvania American Water Company to install a new fire hydrant at the corner of Sylvan Drive and Franklin Farms Road** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

6. ****MOTION to approve the McGowan Consolidation Plan contingent upon completion of all items listed in the Widmer Engineering Review** was tabled by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

The motion was tabled until Washington County, the Supervisors, and all parties have had time to review the plans, including drawings for discussion.

7. **Discussion North Franklin Township Recreation & Business Improvement Authority-**
Mr. Sabot advised that the Authority's work is nearly done and that it would be soon be dissolved. He explained that the Authority recently notified the Supervisors of the Authority's wishes to purchase some items and begin some new projects. After some discussion, the Board of Supervisors agreed that the Authority's job had been completed and it was in the best interest of the Township for the Supervisor's to decide what projects were viable going forward. Mr. Sweat suggested a meeting between the Supervisor's, the Recreation Authority, and the Volunteer Fire Department.

****MOTION to authorize Sweat Law Offices to send a letter to the Recreation and Business Improvement Authority in regard to the actions taken by the Authority which challenged the Board of Supervisors recommendations and for the Authority to cease and desist on any expenditures until a meeting is held between all parties** was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.

****MOTION to authorize Mr. Quinn to meet with representatives of the Volunteer Fire Company to establish their needs and to report back to the rest of the Board of Supervisors** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

FIRE CHIEF'S REPORT – A report was included with the Supervisors packet.

CODE ENFORCEMENT OFFICER'S REPORT

Matt Malik of Harshman Group reported that there were 31 violations investigated. Trash and junk on property- ten (10), vehicles - six (6), structures - eight (8), high-grass - four (4) and other- three (3).

SOLICITOR'S REPORT

Mr. Sweat advised that he talked to Detective Tobin from the District Attorney's Office in regard to an agreement he has with Jackie Kotchman on how the opening and cleaning of the garage and evidence cage is to be handled. He said Detective Tobin would deliver the keys to Jackie so she could proceed with preparing the contents to be cleaned, organized, and/or destroyed. Mr. Sweat would then inventory the evidence and attempt to return the property to its rightful owners.

SUPERVISOR SABOT'S REPORT - Mr. Sabot asked Erin Dinch to report on the progress of the new Township Building. She reported that she is waiting for responses from various companies. Mr. Sweat advised that we need a designer, either an architect or an engineer, that can put the project out to bid. He advised that we do not have to advertise for the design stage. Mr. Sabot asked that we have some architect quotes by the July meeting.

SUPERVISOR PASSALACQUA'S REPORT – None

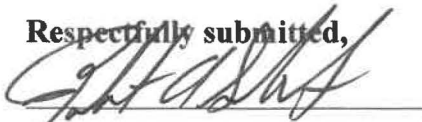
SUPERVISOR QUINN'S REPORT – None

PUBLIC COMMENT NON-AGENDA ITEMS - None

ADJOURNMENT

****MOTION to adjourn the meeting at 6:49 pm** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

Respectfully submitted,



Robert Sabot, Chairman



Jacqueline M. Kotchman, Secretary/Treasurer