

**NORTH FRANKLIN TOWNSHIP
MEETING MINUTES**

August 11, 2020

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Passalacqua, Mr. Quinn, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Erin Dinch, Director of Planning & Development. The Meeting was held via teleconference with public attendance.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – by Rev. Erik Hoeke, Avery Methodist Church

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

****MOTION to approve the minutes of the July 14, 2020 meeting** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

TREASURER’S REPORT

****MOTION to file the Treasurer’s Report for future audit** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

GUESTS - None

BILL APPROVAL AND CHECK SIGNING

****MOTION to approve total bills and check signing** was made by Mr. Sabot seconded by Mr. Passalacqua;. Unanimously carried.

BUILDING PERMITS

Erin Dinch reported that there were three building permits in the amount of \$414.00

OLD BUSINESS

1. **West Chestnut Street Update**- Mr. Sabot advised that Alex Paris would be installing the new pipe at the Rite Aid property and would be using Township property for storage of materials in exchange for paving the Township parking lot. Mr. Sweat said Judge Lucas is watching this case closely.

2. **Demolition Update** – Jarrod D’Amico reviewed the properties being slated for demolition. The owner of 22 Mill Street, Mrs. Porfilio, apologized to the board for not following proper procedures but said she wanted to keep her property.

****MOTION to order Mrs. Porfilio, owner of 22 Mill Street to pay the current municipal lien in the amount of \$4319.00 within five days, obtain a certified engineers report on the property within 30 days, post a bond equivalent to 110% of the demolition costs and upon satisfaction of the conditions, the Township will issue a temporary stay on any demolition activity was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

****MOTION to order Dave Zalewski, owner of 640 McElree Road to pay the current municipal lien in the amount of \$4563 within five days , obtain a certified engineers report on the property within 30 days, post a bond equivalent to 110% of the demolition costs and upon satisfaction of the conditions, the Township will issue a temporary stay on any demolition activity was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

****MOTION to advertise bids for the demolition of 16 Altamont Street was made by Mr. Quinn; seconded by Mr. Passalacqua. Unanimously carried.**

****MOTION to advertise bids for the demolition of 152 Fulton Street was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.**

3. **Property Demolition Special Meeting**

****MOTION to advertise and set a Special Meeting to open Property Demolition bids on Wednesday, August 26, 2020 at 12:00 noon. was made by Mr. Quinn; seconded by Mr. Passalacqua. Unanimously carried.**

4. **Mall Pedestrian Bridge Update** – Erin Dinch reported that the Crown Centre Mall has cleaned up the bridge property and repaired the fence.
5. **Western PA Teamsters Pension Discussion** – Mr. Sabot advised that the Western Pa Teamsters Pension is in critical status possibly collapsing by 2025 and members of the Road Crew are concerned about its future and want to analyze their options. Mr. Sweat advised to have the Pension attorney to review the pension and report back to the Board of Supervisors. Andy Moore of the Road Crew was present to represent the Road Crew members.
6. **North Franklin Township Community Survey** – Erin Dinch reported that since the Township was taking over the Rec Authority Trail the survey could include questions

about parks and recreation as well as the Police survey. Mr. Sabot agreed and said to include a return envelope.

ORDINANCES

****MOTION to advertise an Ordinance approving the termination of the North Franklin Township Recreation & Business Improvement Authority and Certificate of Termination presented by the Authority with the understanding that the Township will comply with Section 5619 of the Municipal Authorities Act and will assume the obligation and duties of the Authority, accept transfer of its real and personal property assets, take over existing projects of the Authority, pursue projects that were contemplated by the Authority and identified in the original Master Plan that was adopted and approved by the Township in 1999 with the understanding that once the bank accounts are transferred to the Township the monies will be earmarked to promote recreation and business improvement mandates that were given to the Authority by North Franklin Township, the Trinity Area School District and by Washington County was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

****MOTION to advertise an Ordinance establishing a pay-per call stipend of \$20 per call for North Franklin Township Fire Company members responding to emergency calls beginning January 1, 2021 was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

RESOLUTIONS - None

NEW BUSINESS - None

FIRE CHIEF'S REPORT – Chief Dave Bane reported that for July 2020 there were two (2) building fires, one (1) vehicle fire, nine (9) medical assists, three (3) motor vehicle accidents, one (1) hazardous condition, one (1) gas leak, three (3) public service calls, one (1) stand-by, five (5) canceled in route, ten (10) false alarms, one (1) each of nothing found on arrival, controlled burn, two (2) flood assessment. Total calls for the month 40 and total year to date 181 calls. Average 4.5 persons per call and average response time is 9 minutes. Chief Bane also announced that the VFC was doing parking lot pull-tabs on Friday nights from 6-8 pm as a fundraiser.

CODE ENFORCEMENT OFFICER'S REPORT

Jarrold D'Amico of Harshman Group reported that they had three hearings coming up this week and three more next week. He also reported 260 Park Avenue is being cleaned up. He said Sunoco on West Chestnut has been issued Quality of Life Tickets for trash on the hillside.

SOLICITOR'S REPORT

Mr. Sweat advised the Board that he and Michael Cruny will be working with Secretary/Treasurer Jackie Kotchman to help identify evidence room items and return them to their owners. Mr. Sweat also reported that Amazon was looking to take over Sears and JC

Penney's properties. He also advised the Board to have a company called Micro Grid give a presentation on micro grid facilities for the September meeting. The Supervisors agreed to the presentation.

SUPERVISOR PASSALACQUA'S REPORT – None

SUPERVISOR QUINN'S REPORT – Mr. Quinn acknowledged that himself, John Petronka, Scott Linvell, Gary Sweat, Leo Trich and others were involved with the inception of the Recreation & Business Improvement Authority 21 years ago.

SUPERVISOR SABOT'S REPORT - Mr. Sabot advised that Erin Dinch was working with recommending an architect for the new Township Building. Mr. Sabot reported that Bob Senay, retired Washington Police Officer, requested to use the firing range to qualify 8 retired Police officers to keep their certification permit to carry. He said the problem is that the retirees do not have anyone to insure them. Erin Dinch advised that Bob Senay was a former firearms instructor for the City of Washington and the NRA.

****MOTION to authorize Bob Senay to certify eight (8) retired Police Officers at the North Franklin Township firing range was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**

Mr. Sabot also reported that he spoke to the State Police in regards to reports that they told the Wild Things to cease operations. He said he spoke to Trooper Forrest Allison and he confirmed that the State Police did not shut the Wild Things, they did not order a cease and desist and did not even visit the ball park. He commended the State Police on doing a great job in the Township. He said the Township has great relationships with both the Wild Things and the State Police.

Mr. Sabot made a motion at 6:38 pm to go into Executive Session to discuss personnel matters and stand in recess until Wednesday, August 26th at 12:00 noon; seconded by Mr. Passalacqua. Unanimously carried.

Mr. Sabot made a motion to reconvene the recessed meeting at 6:40 pm as he inadvertently left out Public Comment on Non-Agenda Items

PUBLIC COMMENT NON-AGENDA ITEMS –

1. Gary Young 1294 Overlook Drive and Doug Garone of 1263 Overlook Drive expressed concerns about trash and junk at Alicia Berry's house located at 490 Palm Street. Mr. Sabot asked Jarrod D'Amico from Harshman LLC to check on the house tomorrow and check out the surrounding neighborhood. Mr. Sabot said she must adhere to the agreement she signed.

RECESS THE MEETING

Mr. Sabot made a motion at 6:45 pm to go into Executive Session to discuss personnel matters and stand in recess until Wednesday, August 26th at 12:00 noon; seconded by Mr. Passalacqua. Unanimously carried.

**NORTH FRANKLIN TOWNSHIP
MEETING MINUTES OF RECONVENED SUPERVISORS MEETING RECESSED
8/11/2020**

August 26, 2020

12:00 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Passalacqua, Mr. Quinn, Secretary/Treasurer Jackie Kotchman and Erin Dinch, Director of Planning & Development and Jarrod D'Amico, Code Enforcement Officer.

RECONVENED MEETING RECESSED ON WEDNESDAY, AUGUST 11, 2020

Jarrold D'Amico advised that demolition bid documents were received from two companies for each of the following houses: 16 Altamont, 22 Mill Street, 152 Fulton Street, and 640 McElree Road. He advised that they did not require a bid bond because the amounts of the bids are below the bidding threshold. The bids received were as follows:

**Reynolds Brothers, Inc.
715 Joffre Cherry Valley Rd.
Burgettstown, Pa 15021**

<u>16 Altamont</u>	<u>152 Fulton Street</u>	<u>22 Mill Street</u>	<u>640 McElree Road</u>
\$8,600.00	\$9,188.00	\$9,188.00	\$9,188.00

**Junk Joey's, Inc.
100 Houston Sq. Ste. 100A
Canonsburg, PA 15301**

<u>16 Altamont</u>	<u>152 Fulton Street</u>	<u>22 Mill Street</u>	<u>640 McElree Road</u>
\$16,620.00	\$20,800.00	\$23,225.00	\$19,670.00

****MOTION to award the demolition contract to Reynolds Brothers, Inc. in the amount of \$8,600.00 for the demolition of 16 Altamont Street was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**

****MOTION to award the demolition contract to Reynolds Brothers, Inc. in the amount of \$9,188.00 for the demolition of 22 Mill Street was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**

Jarrold D'Amico advised that Mrs. Porfilio did pay the municipal lien on the property for demolition costs and that Mr. Cruny recommended to award this bid and should Mrs. Porfilio stop repairs and construction then a Notice to Proceed would be signed and demolition could begin.

MOTION to award the demolition contract to Reynolds Brothers, Inc. in the amount of \$9,188.00 for the demolition of 152 Fulton Street was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.

Jarrold D'Amico advised that the property was posted and the owner has 10 days to get in touch with the Township and when the time limit expires, Mr. Cruny will get a court order for demolition.

MOTION to award the demolition contract to Reynolds Brothers, Inc. in the amount of \$9,188.00 for the demolition of 640 McElree Road was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.

Jarrold D'Amico advised that the owner Dave Zalewski made the payments on the lien to refund the costs of code enforcement and a previous municipal lien for grass cutting. Mr. Zalewski has agreed to submit an engineering study of the property and apply for any permits based on the study. The Notice to Proceed would not be issued unless Mr. Zalewski fails to meet all the previous conditions required.

Jarrold D'Amico said that Code Enforcement would do an inspection once the foundation floor is fractured to allow water to get through. He said once the demolition is done and the area is mulched and seeded, they will verify completion and issue a letter to the Township recommending payment of the contracts.

Jarrold D'Amico advised that the owner of 260 Park Avenue was given 30 days by the Magistrate to have the house torn down. The owner said the contractor stopped due to a tree in the back that needed taken down.

ADJOURNMENT

****MOTION to adjourn the meeting at 12:13 pm was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

Respectfully submitted,



Robert A. Sabot, Chairman



Jacqueline M. Kotchman, Secretary/Treasurer