

MEETING MINUTES

September 14, 2021

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Passalacqua, Mr. Quinn, Solicitor Michael Cruny, Secretary/Treasurer Jackie Kotchman, and Erin Dinch, Director of Planning & Development.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – was given by Pastor Steven Ramey, Mt. Hermon Church

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

****MOTION to approve the minutes of the August 10, 2021 meeting** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

TREASURER'S REPORT

****MOTION to file the Treasurer's Report for future audit** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

****MOTION to approve total bills and check signing** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

GUESTS -None

BUILDING PERMITS

Erin Dinch reported that there were four (4) building permits in the amount of \$9,413.00.

OLD BUSINESS

1. *****MOTION to accept and award bid for the Siren Activation System Replacement and Upgrade to Federal Signal in the amount of \$56,412.99** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

NEW BUSINESS

1. *****MOTION to approve the 2022 MMO's (Minimum Municipal Obligation) for Police, Road Crew and Municipal Pensions** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.
2. *****MOTION to set Trick-or Treat for Sunday, October 31 from 6:00 pm -8:00 pm** was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.
3. *****MOTION to set date and advertise for the 2022 Budget Workshop for Wednesday, October 20th at 2:00 pm** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.
4. *****MOTION to advertise and set Fall Leaf Pick-up for Monday through Friday beginning October 18th and ending November 30, 2021** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.
5. *****MOTION to approve the Act 537 Plan for submission to the PA DEP (Department of Environmental Protection)** was made by Mr. Passalacqua; seconded by Mr. Quinn.
6. *****MOTION to approve Erin Dinch to sign grant documents for the Lincoln Park Playground WCCF Grant (\$5000.00) and for Township to administer grant funds** was made by Mr. Passalacqua; seconded by Quinn. Unanimously carried.
7. *****Motion to apply and enter into the PA Game Commission Hunter Access Program Cooperative Agreement** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

K2 ENGINEER'S REPORT- Sue Sepic from K2 Engineering reported that the E & S Plan and the E & S Permit went into the DEP with comments. Comments have been received on the HOP permit from PennDot. She said they were getting ready to submit the Sewage Planning Module to the DEP.

FIRE CHIEF'S REPORT – Fire Chief Dave Bane reported that for August 2021 the Fire Department had 36 calls including one (1) passenger vehicle fire, ten (10) medical assists, six (6) motor vehicle accidents, one (1) overheated motor, one (1) electrical equipment fire, one (1) outside fire, two (2) public service, four (4) false alarms and one (1) stand-by, one (1) smoke odor, three (3) smoke detector activation and five (5) alarm system activation with no fire. He stated that year-to-date they had 241 calls. They averaged 5.1 persons per call and the average response time was 9 ½ minutes.

CODE ENFORCEMENT OFFICER'S REPORT – Matt Malik read the Code Enforcement report stating that there were seven (7) investigated violations; three (3) being trash & junk, one (1) grass and three (3) other category. He reported that he met with Chief Bane today at the Long John Silver's building and said it was in deplorable condition. He said an official report on the building, including pictures and violations would be submitted later this month. He said there is a

Dangerous Structure Ordinance in which the Supervisors can vote to tear down the building. He said they would site the owner (Washington Crown Center) and if they choose to remediate, they would tear it down.

SOLICITOR'S REPORT - Mr. Cruny reported that the Board had asked them to pursue foreclosing on two properties that had been previously condemned and torn down. He said they received a title report on 152 Fulton Street which has gone through the upset tax sales process and judicial sale and needs to go to repository sale (free & clear sale). Mr. Cruny advised the Board to let the property go to the repository sale. He said the foreclosure route is more expensive. He said 16 Altamont is headed to the upset tax sale. He recommended doing a title search on 22 Mill Street.

SUPERVISOR SABOT'S REPORT

*****MOTION to adopt a new policy requiring North Franklin Township employees who exhibit symptoms of Covid-19, including loss of taste and/or smell, dizziness, fever, headache or any other Covid-19 or Flu symptoms must immediately remove themselves from the rest of the workforce and must take an immediate Covid-19 Test to determine whether or not they are positive. Any employee that does not follow this policy will be subject to disciplinary action, including suspension or termination. In addition, the Township is directing the Solicitor to make the necessary changes to the employee manual and also engage in effects bargaining with the Union to inform them that these changes have taken effect and receive their necessary feedback as required by contract was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

Mr. Quinn voted yes but questioned whether it was legal to enforce the above-mentioned motion.

Mr. Sabot also said tele-conference would be available for Township meetings.

SUPERVISOR PASSALACQUA'S REPORT – None

SUPERVISOR QUINN'S REPORT – None

PUBLIC COMMENT NON-AGENDA ITEMS

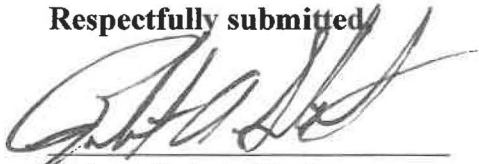
Lisa Quinn of 443 Sylvan Drive expressed concern about the opening in the fence on the Township property which leads to the reservoirs. It was opened for the Township Park Community Event in August. She also said there would be no public access from the Volunteer Fire Company property to the Township Park Property including the newly cut temporary trail. Discussion ensued.

Aric Carter asked when an opened ditch would be filled at 402 Mineola Avenue. Mr. Sabot said the Road Crew would check it out tomorrow.

ADJOURNMENT

****MOTION to go to Adjourn and go into Executive Session at 6:25 pm** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Robert Sabot', written over a horizontal line.

Robert Sabot, Chairman

A handwritten signature in black ink, appearing to read 'Jacqueline M. Kotchman', written over a horizontal line.

Jacqueline M. Kotchman, Secretary/Treasurer