

**NORTH FRANKLIN TOWNSHIP
MEETING MINUTES**

October 12, 2021

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Passalacqua, Mr. Quinn, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Erin Dinch, Director of Planning & Development. The meeting was available via teleconference with public attendance. The public could email questions using an email address available on the Township website.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – was given by Pastor Gary Saler, Unite Church

ADD ITEMS TO THE AGENDA

Approve the minutes of the September 14, 2021 Special meeting was added.

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

*****MOTION to approve the minutes of the September 14, 2021 Special meeting** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

***** MOTION to approve the minutes of the September 14, 2021 Supervisor's meeting** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

*****MOTION to approve the minutes of the September 17, 2021 Special meeting** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

TREASURER'S REPORT

****MOTION to file the Treasurer's Report for future audit** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

****MOTION to approve total bills and check signing** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

BUILDING PERMITS

Erin Dinch reported that there were four (4) building permits in the amount of \$4,241.00.

OLD BUSINESS

1. *****MOTION to authorize the Secretary/Treasurer to pay Alex E. Paris Contracting Company \$285,155.00 for Application #1 and \$4,179.60 for Change Order #1 for a total of \$289,334.60 for the 2021 Road Paving Project was made by Passalacqua; seconded by Mr. Quinn. Unanimously carried.**
2. **Discuss Covid-19 protocol Policy/Update** – Mr. Sabot explained that the Federal Guideline to pay employees who contracted Covid-19 for 10 paid days ended in December 2020. He said two employees were paid 10 days each in September after getting Covid, but before the September 30, 2021 deadline.

RESOLUTIONS

*****MOTION to adopt Resolution No. 14 of 2021 – Authorizing Erin Dinch, Director of Planning and Development to apply for an LSA Grant to renovate the Water Company Filter House was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.**

*****MOTION to adopt resolution No. 15 of 2021 of the North Franklin Township Board of Supervisors authorizing the amendment of the Township's Employee Handbook to require any employees experiencing symptoms commonly associated with Covid-19 infection to immediately remove themselves from the workplace and to follow certain procedures prior to being permitted to return to work was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.**

NEW BUSINESS

*****Motion to approve a petition requesting North Franklin Township to vacate and abandon its interest in Hawthorne Street and the 20-foot unnamed alley in the Thornycroft Land Company Plan was made by Mr. Sabot; seconded by Mr. Passalacqua. No vote was taken and discussion pursued.**

*****MOTION to rescind the above-mentioned motion was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

*****MOTION to adopt Resolution No. 16 of 2021 of the North Franklin Township Board of Supervisors approving the petition of Dayna Sage and Von Sage to vacate and abandon any public interest the Township has in 'Hawthorne Street' and the unnamed 20-foot alley set forth in the Thornycroft Land Company Second Addition of Record at Plan Book 5, pages 110-111 insofar as said areas in question are not located in North Franklin Township and the Township has taken no action to open and/or maintain said street/alleyway was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

K2 ENGINEER'S REPORT

Sue Sepic from K2 Engineering reported that they were still working on the permitting for the new Township building. She also said she had forms from the DEP for the Supervisors to sign. She said PennDOT is requesting that North Franklin get a business partner ID. She said once the Township decided if they were going with Source Well or not, then Greg (Asbee) would continue with the building plans.

CONSTRUCTION MANAGER'S REPORT

Dave Leasure said he has been reviewing information with Source Well. He said Source Well is a procurement program like CoStars. He was going to be sure that it was legal for the Township to engage in this type of program and how the Separations Act applied. He said Blue Scope can do everything from site work through hanging curtains. He added that normally, a general, plumber, electrician and mechanical contractors would be used. Mr. Sabot requested that the project be put out to bid early in 2022. Mr. Leasure said he would work with Gregg (Asbee) to get to that the point.

FIRE CHIEF'S REPORT – Fire Chief Dave Bane reported that for September 2021 the Fire Department had 32 calls including two (2) building fires, twelve (12) medical assists, two (2) motor vehicle accidents, one (1) extraction, one (1) carbon monoxide, one (1) public service, twelve (12) false alarms, and one (1) unauthorized burning. He stated that year-to-date they had 273 calls. They averaged 4 persons per call and the average response time was 8 minutes. He reported that the 3rd Quarter had 109 calls, 5 persons per call and 9-minute response time. He reported they would begin installing the hydrant markers they purchased.

Mr. Passalacqua asked if there was any restitution for the false alarms. Chief Bane said no because we do not have an Ordinance for false alarms. Mr. Sabot said to monitor the situation. Mr. Sabot advised that the Township needs to figure out how they communicate to the residents how the siren alerts/tones will work.

CODE ENFORCEMENT OFFICER'S REPORT – Matt Malik reported that there were eleven (11) investigated violations; two (2) being trash & junk, two (2) grass, and two (2) junk vehicle and five (5) other. He reported that a hearing for the Golf Course on Old National Pike was coming up. He said he thought Mr. Cruny should attend the hearing. He also reported that citations have been filed for the Long John Silver's building.

SOLICITOR'S REPORT - Mr. Sweat advised that the property at 22 Mill Street is free of mortgages or liens. He said the owner is willing to provide a deed on Lieu of Foreclosure, however the Township would still have to pay the unpaid real estate taxes. He said this would be the least expensive way to handle it.

Mr. Sweat advised that the Township Insurance carrier would be assigning the personnel issue. He said Scott Dunlap from Marshall Dennehey Warner Coleman & Goggin, P.C. would handle the case.

Mr. Sweat reported he received the signed deed to the 100 ft right-of-way from the Crown Mall owner so the Township now owns that right-of-way along with the PA American property around it. He said it will be recorded soon.

SUPERVISOR SABOT'S REPORT – None

SUPERVISOR PASSALACQUA'S REPORT – None

SUPERVISOR QUINN'S REPORT - None

PUBLIC COMMENT NON-AGENDA ITEMS

Chief Dave Bane thanked Erin Dinch for ordering the new fire signs.

Tom Pigford asked if Debra Braden has requested permission to have a driveway entrance into her property from Mineola Avenue. Mr. Sabot replied "no".

ADJOURNMENT

****MOTION to Adjourn at 6:30 pm and go into Executive Session with no action to be taken** was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.

Respectfully submitted,



Robert Sabot, Chairman



Jacqueline M. Kotchman, Secretary/Treasurer