

**NORTH FRANKLIN TOWNSHIP
MEETING MINUTES**

November 9, 2021

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Passalacqua, Mr. Quinn, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Erin Dinch, Director of Planning & Development. The meeting was available via teleconference with public attendance. The public could email questions using an email address available on the Township website.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – was given by Dr. Fred McCloskey, Calvary Baptist Church

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

*****MOTION to approve the minutes of the October 12, 2021 meeting** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

TREASURER'S REPORT

****MOTION to file the Treasurer's Report for future audit** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

****MOTION to approve total bills and check signing** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

BUILDING PERMITS

Erin Dinch reported that there were eight (8) building permits in the amount of \$7,131.70.

OLD BUSINESS

RESOLUTIONS

*****MOTION to adopt Resolution No. 17 of 2021 to Delegate Signature Authority to sign an Agreement to Authorize Electronic Access to PennDOT Systems** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

NEW BUSINESS

1. *****MOTION to approve the Proposed 2022 Budget for advertising** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.
2. *****MOTION to advertise the Notice of Intent for an Independent CPA firm to complete the 2021 Financial Audit** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.
3. *****MOTION to pay/refund \$78,613.36 from Parks & Recreation Account to Advanced Surgical Hospital for the overpayment of their 2020 property taxes** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.
4. *****MOTION to table the Ellwood Hill, LLC Subdivision at the request of the applicant** was made by Mr. Passalacqua; seconded by Mr. Quinn. Unanimously carried.

K2 ENGINEER'S REPORT

Sue Sepic from K2 Engineering reported that now that the Resolution was passed for the Business Identification number, she will be able to submit the HOP (Highway Occupancy Permit) permit to PennDOT for review and approval. She said they were working on finalizing the Land Development Plan and Zoning variances for submission to North Franklin Township and Washington County. She said they were still working on revisions to the E & S (Erosion & Sedimentation) and Stormwater plans. She also said PennDOT would review the proposed new location for the Township Building with the hope of decreasing the size of the retaining wall.

CONSTRUCTION MANAGER'S REPORT

Dave Leasure from Harshman Engineering reported that the Civil plans were progressing well and he was trying to get Gregg from K2 Engineering back on track with the Architectural plans. He reported that Greg said the building might not fit into the \$2,000,000.00 budget. He said right now it looked like the cost would be about \$195.00 a square foot. He said he needed to get Gregg moving on the structural plans. He asked Gregg to meet with him and the Township in order to get everything up to speed.

FIRE CHIEF'S REPORT – Fire Chief Dave Bane reported that for October 2021 the Fire Department had 22 calls including one (1) hazardous condition, seven (7) medical assists, two (2) motor vehicle accidents, one (1) bomb scare, four (4) false alarms, three (3) gas leaks, two (2) alarm malfunctions, and two (2) smoke detector activations. He stated that year-to-date they had 295 calls. They averaged 4.3 persons per call and the average response time was 9 minutes.

CODE ENFORCEMENT OFFICER'S REPORT – Matt Malik reported that there were nine (9) investigated violations; five (5) being trash & junk, one (1) grass, and one (1) junk vehicle and three (3) other. He reported they had the hearing for the Golf Course on Old National Pike and the Judge gave him a continuance to get the permits with a new hearing scheduled for January 18th, 2022. Erin Dinch reported that Thomas Helmcamp sent a letter to Harold stating

that the Township should not approve the permit. She said they were claiming an exemption from restrictions from the DEP but the Washington County Conservation District stated that this does not fall under the waiver as outlined in Chapter 105.12. She explained they probably will not get the exemption and it should not be approved until they comply with everything for the DEP. Matt Malik said the Redevelopment Authority wants the Township to submit a list of demolition properties. He said to date they had listed 22 Mill Street, 640 McElree Road, and a property on Old National Pike. Mr. Sabot asked about the Long John Silver's building. Matt said no one responds to the citations. Matt said he would finalize a list of about \$75,000.00 of demolitions.

SOLICITOR'S REPORT - Mr. Sweat advised that the property at 22 Mill Street is free of mortgages or liens. He said the owner is willing to provide a deed on Lieu of Foreclosure, however the Township would still have to pay the unpaid real estate taxes. He said this would be the least expensive way to handle it.

Mr. Sweat advised that Rite Aid has sued everyone in reference to the West Chestnut Street flooding issue, including North Franklin Township. He said the preliminary objections would be filed and it would attack the legitimacy of the claim. Mr. Sweat said he gave Mr. Sabot a rough draft of the Employee Policy to look over.

Mr. Sweat advised that the Township get the current Municipal Building appraised and he would get an estimate on the appraisal cost. Erin Dinch said she talked to Stephen Barone and he said to wait until about 45 days ahead of when you want to list. Mr. Sweat said he would get 2 appraisal quotes for the December meeting.

SUPERVISOR SABOT'S REPORT – Mr. Sabot reported that we are still on target for this month to get the Sirens from the supplier and get them installed in early December. Chief Bane said the Sirens would be covered in their newsletter.

SUPERVISOR PASSALACQUA'S REPORT – None

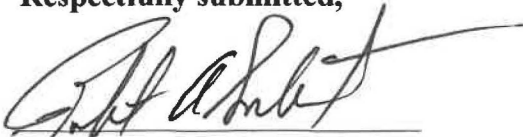
SUPERVISOR QUINN'S REPORT - None

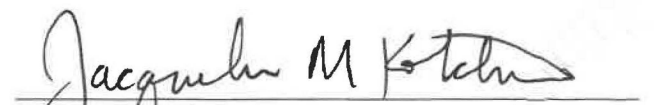
PUBLIC COMMENT NON-AGENDA ITEMS -None

ADJOURNMENT

****MOTION to Adjourn at 6:15 pm and go into Executive Session to discuss New Township Building and personnel issues with no action to be taken was made by Mr. Sabot; seconded by Mr. Passalacqua. Unanimously carried.**

Respectfully submitted,


Robert Sabot, Chairman


Jacqueline M. Kotchman, Secretary/Treasurer