

## MEETING MINUTES

April 12, 2022

5:30 pm

**CALL TO ORDER** - Present were Mr. Sabot, Mr. Quinn, Mr. Polan, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Erin Dinch, Director of Planning & Development. The meeting was available via teleconference with public attendance. The public could email questions using an email address available on the Township website.

### **PLEDGE OF ALLEGIANCE**

**OPENING PRAYER** – was given by Pastor Steve Ramey, Mt. Hermon Church

### **ADD ITEMS TO THE AGENDA**

### **PUBLIC COMMENT AGENDA ITEMS**

### **APPROVAL OF MINUTES**

**\*\*\*MOTION to approve the minutes of the March 8, 2022 Supervisor's meeting** was made by Mr. Quinn; seconded by Mr. Polan. Unanimously carried.

**\*\*\*MOTION to approve the minutes of the March 8, 2022 Public Hearing** was made by Mr. Quinn; seconded by Mr. Polan. Unanimously carried.

### **TREASURER'S REPORT**

**\*\*MOTION to file the Treasurer's Report for future audit** was made by Mr. Polan; seconded by Mr. Sabot. Unanimously carried.

### **BILL APPROVAL AND CHECK SIGNING**

**\*\*MOTION to approve total bills and check signing** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.

### **BUILDING PERMITS**

Erin Dinch reported that there were five (5) building permits in the amount of \$1718.08.

### **OLD BUSINESS**

1. **\*\*\*MOTION to advertise an Ordinance Amending the Emergency Snow removal provision of the Township Code** was made by Mr. Quinn; seconded by Mr. Polan. Unanimously carried.

## **RESOLUTIONS**

1. **\*\*\*MOTION to adopt Resolution No. 8 of 2022 which identifies the Washington County 2022 Hazard Vulnerability Assessment and Mitigation Plan as the official Hazard Mitigation Plan of North Franklin Township** was made by Mr. Quinn; seconded by Mr. Polan. Unanimously carried.

## **NEW BUSINESS**

1. **\*\*\*MOTION to hire Asa Charnik as a Temporary Part-Time Park Maintenance and Road help at \$16.00 per hour up to 32 hours a week from May 9<sup>th</sup> -Labor Day with no benefits** was made by Mr. Sabot; seconded by Mr. Polan. Unanimously carried.
2. **\*\*\*MOTION to hire Vince Smykal as part-time summer Office Assistant at \$12 per hour for 25 hours per week beginning June 1<sup>st</sup> – August 15, 2022** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.
3. **\*\*\*MOTION to approve Kennywood ticket purchase for Township Residents Community Discount with the Township paying \$2.99 per ticket. (Residents pay \$25.00 per ticket.) Tickets are good opening day April 17 through September 17, 2022. There will be a \$10.00 surcharge for weekends (Saturday & Sunday)** was made by Mr. Polan; seconded by Mr. Quinn.
4. **\*\*\*MOTION to approve a donation of \$1000.00 to Lincoln Heights Community Park/Playground** was made by Mr. Sabot; seconded by Mr. Polan. Unanimously carried.
5. **\*\*\*MOTION to approve donation/sponsorship of \$5000.00 to Washington Wild Things Baseball for July 20<sup>th</sup> All-Star Game Fireworks and Resident Tickets for Opening Day** was Made by Mr. Sabot; seconded by Mr. Polan. Unanimously carried.
6. **\*\*\*MOTION to set New Township Building Groundbreaking Ceremony for Thursday, May 12<sup>th</sup>, 2022 at 11:00 am at the new building site** was made by Mr. Sabot; seconded by Mr. Polan. Unanimously carried.
7. **\*\*\*MOTION to advertise and issue a Request for Proposals for an On-Call Construction Equipment Rental Company to provide equipment and qualified operators at a fixed rate to assist the Township Road Crew as needed for Township projects** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.
8. **\*\*\*MOTION to approve/deny a Holding Tank Agreement for Robert Merashoff, Forty Bar & Grill, 3390 West Chestnut Street, subject to approval from Sweat Law Office and Washington County Sewage Council** was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.

## **K2 ENGINEER'S REPORT**

Sue Sepic from K2 Engineering reported that the bid will be 100% complete by April 15<sup>th</sup>. She advised that North Franklin Township was #1 on the review list at PennDOT.

## **CONSTRUCTION MANAGER'S REPORT**

Dave Leasure from Harshman Engineering advised that the advertisement for bids on the New Building should be going out in a few weeks.

Sarah Boyce from Harshman Engineering reported on the Act 537 Plan and proposed developments in the future with other townships.

## **FIRE CHIEF'S REPORT**

Fire Chief Dave Bane reported that for March 2022 the Fire Department had 18 calls including one (1) fire other, one (1) building fire, two (2) medical assists, four (4) motor vehicle accidents, one (1) brush fire, one (1) mobile home, one (1) chimney fire, one (1) gas leak, one (1) unintentional smoke detector and five (5) false alarms. He stated that year-to-date they have had 90 calls. They averaged 5 persons per call and the average response time was 12 minutes, and 26 seconds.

## **CODE ENFORCEMENT OFFICER'S REPORT**

### **SOLICITOR'S REPORT**

Mr. Sweat advised that he and Michael Cruny were working on a Memorandum to make updates and amendments to the existing Oil & Gas Ordinance. He said it would be reviewed with the Planning Commission at their next meeting.

### **SUPERVISOR SABOT'S REPORT**

Mr. Sabot advised that the initial Emergency Siren test did not work and Federal Signal needed to address the issues

### **SUPERVISOR QUINN'S REPORT** – None

### **SUPERVISOR POLAN'S REPORT** – None

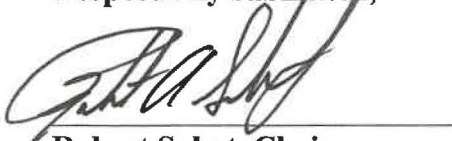
## **PUBLIC COMMENT NON-AGENDA ITEMS**

Don Foringer of 690 McElree Road expressed his concerns with the property next to his at 640 McElree Road which has been abandoned for nearly 6 years. Mr. Sabot said that property is one of the houses to be demolished this year. The Township would have to cut the grass and lien the owner once the house is demolished.

**ADJOURNMENT**

**\*\*MOTION to recess at 6:15 pm and go into Executive Session to discuss new Township Building and personnel issues was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**

**Respectfully submitted,**

  
Robert Sabot, Chairman  
Jacqueline M. Kotchman, Secretary/Treasurer