

MEETING MINUTES

July 19, 2022

5:15 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Quinn, Mr. Polan, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Erin Dinch, Director of Planning & Development. The meeting was available via teleconference with public attendance.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – was given by Dr. Michael Roach, Trinity Bible Fellowship

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

****MOTION to approve the minutes of the June 14, 2022 Supervisor's meeting** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.

TREASURER'S REPORT

****MOTION to file the Treasurer's Report for future audit** was made by Mr. Quinn; seconded by Mr. Polan. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

****MOTION to approve total bills and check signing** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.

GUESTS

BUILDING PERMITS

Erin Dinch reported that there were three (3) building permits in the amount of \$260.00

OLD BUSINESS

1. ****MOTION to award the General Contractor bid for the new North Franklin Municipal Building to Masco Construction, Inc. in the amount of \$2,777,000.00 subject to the necessary contract documents** was made by Mr. Sabot seconded by Mr. Polan. Unanimously carried.

2. *****MOTION to award the Plumbing Contractor bid for the new North Franklin Municipal Building to Vrabel Plumbing Company, LLC in the amount of \$301,200.00 subject to the necessary contract documents was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**

ORDINANCES

*****MOTION to approve an amendment to the Dog Ordinance that would address other types of pets (Township of North Franklin, PA Code, Chapter 112: Animals, Article I: Dogs at Large) was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.**

RESOLUTIONS

1. *****MOTION to adopt Resolution No. 12 of 2022 authorizing Erin Dinch, Director of Planning and Development to request a grant in the amount of \$137,188 from the DCED Multimodal Transportation Fund to replace the Township bridge on McElree Road, and to appoint signatories for all documents and agreements required for the grant was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.**
2. *****MOTION to adopt Resolution No. 13 of 2022 Disposition of Municipal Records was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.**
3. *****MOTION to adopt Resolution No. 14 of 2022 – North Franklin Intergovernmental Agreement with Buffalo Township, Mt. Pleasant Township, South Franklin Township, Blaine Township, Hopewell Township, Canton Township, and Independence Township was made by Mr. Polan; seconded by Mr. Quinn.**

NEW BUSINESS

1. *****MOTION to advertise and post a job opening in the Road Department was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.**
2. *****MOTION to table the authorization to Harshman Engineering to prepare and advertise bid documents for Vankirk Road Paving Project to the August 2022 meeting was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.**
3. *****MOTION to consent to the sale exposure of all parcels enclosed in the Washington County Tax Claim Bureau's 2022 Repository Sale List for public auction September 12, 2022 was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.**

K2 ENGINEER'S REPORT

Doug Hill from K2 Engineering reported that they now had contracts for everything on the project. He said the permit was being reviewed by the DEP.

CONSTRUCTION MANAGER'S REPORT

Jamie Harshman reported that the General Contractor would be in charge with coordinating the other three subprime contracts. He referred the Supervisors to the updated budget. He expected there would be some change orders. He said they were recommending putting in an under drain in the pond for maintenance. He advised that once all the paperwork was in a construction schedule would be created.

FIRE CHIEF'S REPORT

Fire Chief Dave Bane reported that for June 2022 the Fire Department had 39 calls including one (1) cooking fire, ten (10) medical assists, four (4) motor vehicle accidents, one (1) vehicle fire, two (2) carbon monoxide, two (2) gas leaks, three (3) public service, one (1) search, one (1) outdoor rubbish fire, one (1) overheated motor, one (1) powerline down, one (1) lockout, and eleven (11) malfunctioning alarm systems. He stated that year-to-date they have had 156 calls. They averaged 4.8 persons per call and the average response time was 9 minutes and 55 seconds. Year to date 195 calls.

CODE ENFORCEMENT OFFICER'S REPORT

Jarrold D'Amico reported that 63 Cleveland Road there was a motion going to the judge to grant them access to the property. He said Engineering would go with them as well. He reported that they had multiple complaints about 198 Webb Drive in which they thought a commercial business was being run out of the property. He said they inspected the property numerous times and found no violation of any Ordinances. He said they will continue to monitor it.

He said they have a small group of outstanding citations at the Magistrates Office. He said people haven't responded and a constable may be sent for them.

SOLICITOR'S REPORT

Mr. Sweat reported that he had a meeting June 28th, 2022 with the Supervisors, Erin Dinch and the Manager of WEWJA and their Solicitor. He said it was not an Executive Session but a work session, fact finding session to address the sewage issues for the Township.

He reported that his office was working Harshman Code Enforcement on the Code Enforcement properties at 22 Mill Street, 649 McElree Road, 63 Cleveland Road and the Long John Silver's property. He also reported they have advised the court appointed mediator on the West Chestnut Street of the Boards position.

SUPERVISOR SABOT'S REPORT

Mr. Sabot that he had numerous discussions with Federal Signal regarding the fire sirens. He said they determined there was an interference issue at Greenhill but that it will be running soon.

SUPERVISOR QUINN'S REPORT – None

SUPERVISOR POLAN'S REPORT – None

PUBLIC COMMENT NON-AGENDA ITEMS - None

ADJOURNMENT

Mr. Polan made a motion to adjourn the meeting at 6:47 pm; seconded by Mr. Quinn.
Unanimously carried.

Respectfully submitted,


Robert Sabot, Chairman


Jacqueline M. Kotchman, Secretary/Treasurer