



Welcome To
est. 1776
**NORTH FRANKLIN
TOWNSHIP**

620 Franklin Farms Road, Washington, Pennsylvania 15301
Phone: 724-228-3330 | Fax: 724-228-2150

APPLICATION FOR CERTIFICATE OF OCCUPANCY

**A fee of \$50 (Residential Properties)/ \$125 (Commercial Properties) must accompany this form.
Checks should be payable to: North Franklin Township**

Address of Property: _____

Current Owner: _____ Phone: _____

Type of Structure: _____ Sq. Footage: _____

New Owner's Name: _____ Phone: _____

Address: _____

Email address: _____

Name of Tennant(s) or Renter: _____

The following inspections completed by North Franklin Township (or Third-Party Inspection Agency) and approved:

1. Exterior Maintenance of Property
2. Smoke Detectors and Alarm Systems installed and operable
3. Electrical Inspections performed and cleared
4. Mechanical Inspections performed and cleared
5. Plumbing Inspections performed and cleared
6. Contractor information completed
7. Residential / Commercial Inspections performed and cleared
8. Zoning Enforcement performed and cleared
9. Real Estate Tax Collector information cleared

Signature of Owner / Occupant

Signature of NFT Representative

Date of Inspection: _____

Occupancy Permit #: _____

APPROVED / DENIED

NATURE OF DENIAL: _____

ALL ITEMS MUST BE CORRECTED BEFORE PERMANENT OCCUPANCY PERMIT IS ISSUED. PLEASE BE ADVISED THAT TEMPORARY CERTIFICATES MAY BE ISSUED FOR A SPECIFIED TIME PERIOD. INFORMATION WILL NOT BE FORWARDED TO CLOSING COMPANY UNTIL ALL ITEMS ARE CORRECTED AND REINSPECTED.

Signature of Inspector

Date