

## MEETING MINUTES

February 14, 2023

5:30 pm

**CALL TO ORDER** - Present were Mr. Sabot, Mr. Quinn, Mr. Polan, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Director of Planning and Development, Erin Dinch. The meeting was available via teleconference with public attendance.

### **PLEDGE OF ALLEGIANCE**

**OPENING PRAYER** – was given by Dr. Fred McCloskey, Calvary Baptist Church

### **ADD ITEMS TO THE AGENDA**

### **PUBLIC COMMENT AGENDA ITEMS**

### **APPROVAL OF MINUTES**

**\*\*\*MOTION to approve the minutes of the January 10, 2023 Supervisor's meeting** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.

### **TREASURER'S REPORT**

**\*\*MOTION to file the Treasurer's Report for future audit** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.

### **BILL APPROVAL AND CHECK SIGNING**

**\*\*MOTION to approve total bills and check signing** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.

### **GUESTS**

### **BUILDING PERMITS**

Erin Dinch reported that there were zero (0) building permits in the amount of \$0

### **OLD BUSINESS**

1. **\*\*\*MOTION to approve the Road Department Memorandum of Understanding effective May 1, 2023 and the 2024-2028 Collective Bargaining Agreement with the General Teamsters Local Union #585 effective January 1, 2024** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.

## **ORDINANCES**

1. **MOTION to adopt Ordinance No. 1 of 2023 Amending the Township Code of Ordinances, specifically Chapter 197 regarding the use of Fireworks, by repealing said chapter in its entirety and replacing it with this regulation** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.

## **RESOLUTIONS**

## **NEW BUSINESS**

1. **\*\*\*MOTION to authorize Harshman CE Group to advertise the Township's MS4 Pollution Reduction Plan** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.
2. **\*\*\*MOTION to advertise for a Conditional Use Hearing regarding the Range Resources application for the Vankirk Clark 11822 1H-6H Well and set the date for the hearing for Tuesday, March 14 at 5:00 pm** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.
3. **\*\*\*MOTION to approve the recommendation from the NFT Planning Commission to reduce the number of copies of required attachments submitted with Township applications to two (2) hard copies and one (1) digital copy** was made by Mr. Polan; seconded by Mr. Quinn. Unanimously carried.
4. **\*\*\*MOTION to approve the purchase of 152 Fulton Street-Lots No. 3 & 4 -Parcel I.D. No. 510-002-02-01-002-00 for \$150.00 plus costs from the Washington County Repository Sale** was made by Mr. Sabot; seconded by Mr. Polan. Unanimously carried.
5. **\*\*\*MOTION to hire the commercial real estate firm of Cushman & Wakefield to begin the process of selling the existing Township building located at 620 Franklin Farms Road** was made by Mr. Sabot; seconded by Mr. Polan. Unanimously carried.

Mr. Sweat advised there would be a Provisional Listing Agreement stating that we cannot vacate this building until the new building is done.

## **K2 ENGINEER'S REPORT**

Doug Hill reported that he was happy with the progress of the pilings going in for the retaining wall.

## **CONSTRUCTION MANAGER'S REPORT**

Alex Cowden reported that they had 22 of the 62 pilings in for the wall. He said they also cut 9 more holes. He said Reynolds was back at the site today and cut more of the bank out. He said there were some disputes about who was to backfill the retaining wall and they were going meet

about it to discuss. Mr. Polan asked if the General Contractor had given them a schedule time line. Alex said not yet but he would ask again.

### **FIRE CHIEF'S REPORT**

Fire Chief Dave Bane reported that for January 2023 the Fire Department had 24 calls including one (1) cooking fire, ten (10) medical assists, three (3) motor vehicle accidents, one (1) no incident, two (2) overheated motors two (2) public service and five (5) unintentional alarms. Average response was 6 minutes and 45 seconds and they averaged 5.5 persons per call.

Mr. Sabot advised the Road Crew would get the Fire Company a utility pole and a mirror for safe exiting at the Greenhill Station onto South Main Street. He said the Jeep Dealership should open April 1<sup>st</sup>.

### **CODE ENFORCEMENT OFFICER'S REPORT**

Matt Malik reported that for the month of January 2023 they had a total of 11 investigated properties. He reported that they sent notice to the house on Ramsmere about running a business but there has been no response. He said they have a hearing coming up on 63 Cleveland on March 16, 2023. He said they were waiting the 30 days to file citations against the mall/Bonton.

### **SOLICITOR'S REPORT**

Mr. Sweat reported that his office reviewed the Developers Agreement from WEWJA and there was a concern about the road bore and the access for the sewer facilities. He said it was approved by him and Harshman CE Group, LLC and it was ready to be signed.

He reported that the Rite Aid property sold for over \$5,000,000.00 but that they filed a tax appeal. He said usually they let the school board handle the discussion related to the appeal.

Mr. Sweat recommended with the upcoming Conditional Use Hearing with Range that the Board authorize Todd to work with the Township Engineer to inspect the section of Vankirk Road that concerns them. He advised that the Engineer provide a written recommendation on the upgrades necessary.

**SUPERVISOR SABOT'S REPORT** – Mr. Sabot said he was open to future discussions with the City Police for assistance with patrolling, if deemed necessary.

**SUPERVISOR QUINN'S REPORT** – None


**SUPERVISOR POLAN'S REPORT** – Mr. Polan advised that the actions taken by the Township and the residents in the Ramsey neighborhood with the problem house seems to be curtailing activity. The traffic is down and they are waiting for the Police to finish their job. He said the State Police had increased their presence.

**PUBLIC COMMENT NON-AGENDA**

**ADJOURNMENT**

**\*\*\* MOTION to adjourn at 6:05 pm** was made by Mr. Polan; seconded by Mr. Quinn.  
Unanimously carried.

**Respectfully submitted,**

  
Robert Sabot, Chairman

  
Jacqueline M. Kotchman, Secretary/Treasurer