

MEETING MINUTES

October 10, 2023

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Quinn, Mr. Johnson, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Director of Planning and Development, Erin Dinch. The meeting was available via teleconference with public attendance.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – was given by Pastor Dr. Fred McCloskey, Calvary Baptist Church

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

*****MOTION to approve the minutes of the September 12, 2023 Supervisor's meeting** was made by Mr. Quinn; seconded by Mr. Sabot. Unanimously carried.

*****MOTION to approve the minutes of the September 26, 2023 Special Meeting** was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.

TREASURER'S REPORT

****MOTION to file the Treasurer's Report for future audit** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

****MOTION to approve total bills and check signing** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

GUESTS

BUILDING PERMITS

Erin Dinch reported that there were eight (8) building permits in the amount of \$2,270.20

OLD BUSINESS

ORDINANCES

RESOLUTIONS

1. *****MOTION to approve Resolution No. 10 of 2023 authorizing Erin Dinch, Director of Planning and Development and Jacqueline Kotchman, Secretary/Treasurer to complete and act as signatory for paperwork required to apply for and obtain a grant from the Washington County Local Share Account was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
2. *****MOTION to approve Resolution No. 11 of 2023 authorizing Erin Dinch, Director of Planning and Development to complete and act as signatory for paperwork required to apply for and obtain funding from the Statewide Local Share Assessment Grant Program was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
3. *****MOTION to approve Resolution No. 12 of 2023 authorizing Erin Dinch, Director of Planning and Development to complete and act as signatory for paperwork required to apply for and obtain funding from the Redevelopment Assistance Capital Program was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**

NEW BUSINESS

1. *****MOTION to appoint Ben Johnson to fill the vacancy on the North Franklin Township Planning Commission was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**
2. *****MOTION to approve the subdivision plan submitted by MSP Properties of Pennsylvania, L.P. for a property line shift to convey an approximate 140 SF area to Century Plaza Apartments subject to engineer approval was made by Mr. Sabot; seconded by Mr. Johnson. Unanimously carried.**
3. *****MOTION to schedule a Public Hearing and authorize advertising regarding the request of Interstate Golf and Activity Center for an Inter-Municipal Transfer of a Restaurant Liquor License R-6322, LID-90146 into North Franklin Township from Independence Township for Tuesday, November 14, 2023 at 5:15 pm was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried**
4. *****MOTION to approve a \$1,000.00 donation to the Citizens Library for 2024 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
5. *****MOTION to approve the purchase of new office/lobby/concourse furniture for the new municipal building from Tri-State Office Furniture, Inc. in the amount of \$9,036 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**

K2 ENGINEER'S REPORT – Doug Hill reported that they were working on curbing for accessibility. He and Alex Cowden explained the options that they have selected.

CONSTRUCTION MANAGER'S REPORT

Alex Cowden of Harshman Engineering reported that the framing inside was completed and the electricians and the plumber are working on rough-ins. He said they were waiting for the roof to be completed. He said Vrabel Plumbing has started tying into the slab and Hranec would be starting the duct work as soon as the roof is done. In addition, he said Masco was 85% done with the siding. There were discussions about whether or not paving would be completed this year. The Supervisors stated there would be no paving after October 31, 2023.

FIRE CHIEF'S REPORT

Fire Chief Dave Bane reported that for September 2023 the Fire Department had 24 calls including one (1) building fire other, eight (8) medical assists, two (2) motor vehicle accidents, one (1) gas leak, one (1) vehicle fire, one (1) public service, one (1) lock-in, one (1) oil spill, one (1) carbon monoxide incident, two (2) smoke odors and five (5) unintentional alarms. Average response was 7 minutes and 57 seconds and they averaged 5.3 persons per call. Year to date 244 calls.

CODE ENFORCEMENT OFFICER'S REPORT

Brandy Simonelli reported that there are 25 ongoing cases. She said the retaining wall at Bob Evans was under construction. She said 63 Cleveland is not accepting personal service. She said Michael Cruny is advising the board to authorize to file a petition to service by advertising.

*****Motion to petition to serve 63 Cleveland Road by advertising** was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.

Brandy also reported that there have been 45-50 citations at \$300.00 per day and this will become a municipal lien against the property. Mr. Sweat said no one in the future could get an occupancy permit until the fees are paid.

SOLICITOR'S REPORT – Mr. Sweat reported that the West Chestnut Street lawsuit had been settled. He said there are 13 defendants in the law suit and they have put together a pot totaling \$230,000.00 that was accepted by the plaintiff. They were trying to insert language into the settlement and release, so that if something happens everyone is responsible for where the breakdown is. All 13 defendants would have to agree on it. He said they are still working on a final settlement to be signed.

Mr. Sweat said they were monitoring the Rite Aid tax appeal. He also reported we were close to closing on the PAWC property swap.

He said a group is signing an agreement to buy the Ramada Inn to build a private school. Our Ordinance does not define or mention private schools. He said Attorney Graham, representing

the school, has proposed a text amendment to the Zoning Ordinance that would identify and define a private school and provide zoning districts where one could be located. He said it needs to go to our Planning Commission and the County Planning Commission because it will change the Township's Zoning Ordinance. A Public Hearing would also be needed and could be held immediately prior to the December meeting.

*****MOTION for the Township to acknowledge receipt of the request from Attorney Ron Graham on behalf of Halls of Gratitude, LLC for property located at 1170 West Chestnut Street (the Ramada Inn) and to send the request for a zoning amendment for a private school to the North Franklin Township Planning Commission and the Washington County Planning Commission for review was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**

SUPERVISOR SABOT'S REPORT – Mr. Sabot announced that he and Todd would be interviewing Engineers for future road projects.

SUPERVISOR QUINN'S REPORT – None

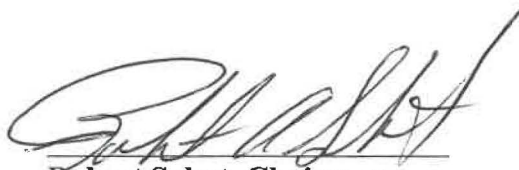
SUPERVISOR JOHNSON'S REPORT – None

PUBLIC COMMENT NON-AGENDA ITEMS

ADJOURNMENT

Mr. Sabot made a motion to go into Executive Session to discuss personnel and legal issues with no action to be taken at 6:21 pm.

Respectfully submitted,


Robert Sabot, Chairman


Jacqueline M. Kotchman, Secretary/Treasurer