

MEETING MINUTES

February 13, 2024

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Quinn, Mr. Johnson, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Director of Planning and Development, Erin Dinch. The meeting was available via teleconference with public attendance.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – was given by Pastor Michael Roach, Trinity Bible Fellowship

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

*****MOTION to approve the minutes of the January 2, 2024 Reorganization Meeting** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

*****MOTION to approve the minutes of the January 2, 2024 Supervisor's meeting** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

TREASURER'S REPORT

*****MOTION to file the Treasurer's Report for future audit** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

*****MOTION to approve total bills and check signing** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

GUESTS

BUILDING PERMITS

Erin Dinch reported that there were two (2) building permits in the amount of \$300.00

RESOLUTIONS

1. *****MOTION to approve Resolution No. 7 of 2024- Disposition of Municipal Records as listed within the resolution** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

NEW BUSINESS

1. *****MOTION to approve the purchase of a Fire Siren for the new Township Building in the amount of \$11,983.89** was made by Mr. Sabot; seconded by Mr. Johnson. Unanimously carried.
2. *****MOTION to approve the purchase of light bars for the 2023 Ford T-250 van and the 2019 F-350 pick-up truck in the amount of \$2,500.00** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
3. *****MOTION to deny Trinity Area School District's request to use the emergency entrance located OFF Clinton Road for other purposes** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
4. *****MOTION to approve Erin Dinch, Jackie Kotchman and Bob Sabot to attend the 2024 PSATS Convention in Hershey, PA April 14-17, 2024** was made by Mr. Quinn; seconded by Mr. Johnson. Mr. Sabot abstained. Motion carried.
5. *****MOTION to approve a change order from David Davis in the amount of \$850.00 to upgrade the computer for the operation of the LPR (License Plate Reader) equipment** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
6. *****MOTION to approve Harshman CE Group, LLC to prepare and advertise bid documents for the renovation of the former PA American Water Company filter house into an event pavilion** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

K2 ENGINEER'S REPORT

Doug Hill from K2 Engineering reported that Jim Marmol has been attending the site construction meetings and he feels comfortable with the pay requests. Mr. Sabot advised that he wanted to have the June Municipal meeting in the new building. Todd Lanch, Road Crew Lead, reported that the finishers were putting up drywall and the floors have been started. He said David Davis was working on the communications and security systems. He added that the mesh is down on the parking lot and the site work outside is about 90% done except for the retaining pond. He reported that the concrete steps would be installed over the next couple of weeks. Mr. Sabot asked about the façade to cover the wall. Doug Hill said that someone from Harshman mentioned ACM (Aluminum Composite Material) as a possible option.

CONSTRUCTION MANAGER'S REPORT

None

FIRE CHIEF'S REPORT

Fire Chief Dave Bane reported that for January 2024 the Fire Department had 18 calls including five (5) medical assists, two (2) motor vehicle accidents, four (4) building fire, two (2) public service, one (1) gas leak and four (4) unintentional alarms. Average response was 9 minutes and 49 seconds and they averaged 5 persons per call. Year to date 18 calls with an average of 5.7 persons per call, and 8 minutes and 6 seconds response time.

CODE ENFORCEMENT OFFICER'S REPORT

Jarrold D'Amico from Harshman, LLC reported that 1738 Ridgewood was sent a notice to make sure they applied for a zoning permit.

1500 West Chestnut, Washington Crown Center, was given a 4th round of daily citations. Jarrold also said he has been trying to contact the mall owner. He said a notice was sent for the fallen fence on the bridge near the old Long John Silvers.

63 Cleveland Road – He said Michael Cruny has an order ready to access the property.

76 Fulton Street – Camper – He said if he can get State Police Reports and get the occupants names, he can write citations on them. He said the property owner is not responding to the citations.

Cumberland Avenue – High grass-property, owners paid all citations, trying to get a hearing.

Mr. Sabot asked Jarrold to look into consulting with the Planning Commission about adding the International Property Maintenance Code to the Township Code. Jarrold said he would approach them about it.

SOLICITOR'S REPORT – Mr. Sweat said the Magistrate serves people who are cited. He said the Magistrates Office does not work very hard to locate these people. He said that's why so many cases just sit with no progress. Mr. Sweat discussed the Cyber Ransomware attack on the County. He said they were about 85% back online. He also said to keep track of any expenses involved with the spill on I-70 in order to recoup damages to Vankirk Road and expenses incurred by the Township.

SUPERVISOR SABOT'S REPORT – Mr. Sabot requested that the Secretary/Treasurer research and apply for Cyber Insurance to protect the Township.

SUPERVISOR QUINN'S REPORT – None

SUPERVISOR JOHNSON'S REPORT – Mr. Johnson said there were complaints about the McElree road apartments a few months ago and it was resolved. However, the owner only provides one dumpster for 8 apartments. Jarrold said he would look into it.

PUBLIC COMMENT NON-AGENDA ITEMS -None

ADJOURNMENT

**Mr. Quinn made a motion to adjourn the meeting at 6:14 pm; seconded by Mr. Johnson.
Unanimously carried.**

Respectfully submitted,



Robert Sabot, Chairman



Jacqueline M. Kotchman, Secretary/Treasurer