

Resolution # 7 – 2024

This Resolution, enacted this 13th day of Feb, 2024 by the Board of Supervisors of North Franklin Township, Washington County, Pennsylvania, Witnesseth that:

WHEREAS, by virtue of Resolution No. 6-1996 adopted February 6, 1996, the Board of Supervisors declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on July 16, 1993, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED That the Board of Supervisors of North Franklin Township, Washington County, Pennsylvania, in accordance with the above cited Municipal Record Manual, hereby authorizes the disposition in the year 2024 of the following public records:

Office of the Secretary/Treasurer – Request to destroy the following:

A. Administrative Records

1. 1993 Draft Developer Agreements
2. 1993 Traffic Maintenance Contract
3. 1998 Change of Address Records
4. 1998 Construction Inspection Reports
5. 2000 – 2010 Grant Records
6. 2000 – 2018 Incident Reports
7. 2002 Transmission Line Maintenance Records
8. 2004 Comcast Agreement
9. 2005 Firework Permits
10. 2006 Dollar Bank Lease Agreement
11. 2007 – 2010 Cintas Contracts
12. 2007 – 2010 Pension-related State Aid
13. 2010 Fire Inspections
14. 2012 Public Works Complaints
15. 2012 Secretary Bond
16. 2012 Traffic Signal Maintenance Records
17. 2012 – 2015 Budget-related Papers

18. 2012 – 2018 Tax Exemption Forms
19. 2013 Certificates of Election
20. 2013 – 2015 Farmers Market Vendor Files
21. 2013 Municipal Donations
22. 2013 Oaths of Municipal Officials
23. 2013 Sunoco Agreement
24. 2013 – 2015 Farmers Market Vendor Files
25. 2014 Accounts Payable Files
26. 2014 Audit Workpapers
27. 2014 Fire Department Financial Report
28. 2014 North Franklin Township Profit and Loss Report
29. 2015 – 2015 Mercantile Tax List
30. 2014 – 2015 Treasury Report Duplicates
31. 2016 Closed Litigation Files
32. 2016 Furnace Bid
33. 2016 State Fund Payments
34. 2016 Statement of Financial Interest
35. 2016 – 2017 Tax Assessment Appeals
36. 2017 Labor Negotiation Files
37. 2017 Satisfied Municipal Lien Files
38. 2017 Transient Merchant Forms
39. 2018 Floodplain Management Records
40. 2018 Mowing Records
41. 2018 Right to Know Requests
42. 2018 Road Department Daily Log
43. 2019 Burn Permits

B. Police Records

1. 2015 Regional Police Report
2. Police Daily Activity Records

3. Police Damage Forms
4. Police Union Grievances
5. Police Vacation Checks
6. South Franklin Police Service Proposal
7. Video/Audio Tapes Not Used in Police Case Files

C. Public Works and Engineering Records

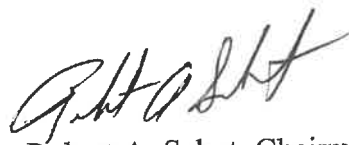
1. 1992 – 1995 WEWJA Correspondence
2. 1992 – 2014 Notices of Ordinance Violations
3. 1992 – 2018 Resolved Code Complaint Forms
4. 1996 Zoning Hearing Board Applications
5. 1997 Draft Fire Disbursement Budget Proposal
6. 1997 Franklin Mall Notice of Termination
7. 1999 McElree Road Survey
8. 1999 Vankirk Road Survey
9. 2007 Draft Trinity Contract
10. 2009 – 2010 Expired Building Permits
11. 2010 Draft Chartiers Contract
12. 2010 – 2013 Fire Inspections
13. 2012 Demolition Records
14. 2012 Public Works Complaints
15. Obsolete North Franklin Property List

D. Tax Collection and Assessment Records

1. 2015 – 2015 Bank Statements
2. 2015 – 2016 Township Taxes
3. 2015 – 2016 School Taxes



John A. LHS



Robert A. Sabot, Chairman

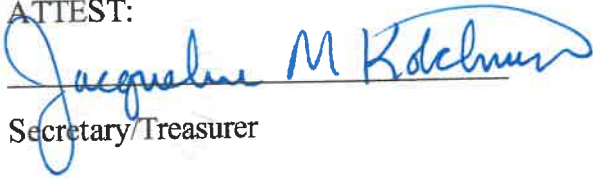


Michael W. Quinn, Vice Chairman



Ben Johnson, Supervisor

ATTEST:



Secretary/Treasurer