

MEETING MINUTES

July 9, 2024

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Quinn, Mr. Johnson, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Director of Planning and Development, Erin Dinch. The meeting was available via teleconference with public attendance.

PLEDGE OF ALLEGIANCE

OPENING PRAYER – was given by Dr. Michael Roach, Trinity Bible Fellowship

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

*****MOTION to approve the minutes of the June 25, 2024, Supervisor’s Meeting** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

TREASURER’S REPORT

*****MOTION to file the Treasurer’s Report for future audit** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

*****MOTION to approve total bills and check signing** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

GUESTS

Lt. Steven C. Dowlin, Pennsylvania State read the monthly Police Report.

BUILDING PERMITS

Erin Dinch reported that there were five (5) building permits in the amount of \$759.00

OLD BUSINESS

RESOLUTIONS

NEW BUSINESS

1. *****MOTION to approve a contract with The Markosky Engineering Group, Inc. in the amount of \$3,500.00 to conduct an assessment on streambank restoration project area streams in accordance with the Pennsylvania Riverine Condition Level 2 Rapid Assessment Protocol and provide required documentation for the Township's Joint Permit Application made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**

CONSTRUCTION MANAGER'S REPORT

Alex Cowden reported that there was still a punch list, but the contractors were not showing up to get them done. He reported that Harshman would be contacting someone to address the acoustics in the meeting room.

FIRE CHIEF'S REPORT

Fire Chief Dave Bane reported that in June 2024 the Fire Department had 31 calls including one (1) other type, nine (9) medical assists, two (2) motor vehicle accidents, one (1) trash fire, four (4) public service, four (4) hazardous conditions, one (1) power line down, one (1) one vegetation fire, one (1) brush fire, one (1) service call, one (1) building fire, one (1) vehicle fire, four (4) unintentional alarms. He stated that year to date they have had 179 calls. They averaged 5 people per call and the average response time was 6 minutes and 53 seconds.

Chief Bane advised that we may be getting close to doing a Fire Ban if we don't start to get rain.

CODE ENFORCEMENT OFFICER'S REPORT

Jarrold D'Amico from Harshman read over the monthly report. Please see attached report.

SOLICITOR'S REPORT

Mr. Sweat reported that 63 Cleveland will be demolished once it goes through the proper steps. He also said they were trying to get the Township reimbursed for the money spent fixing the water main break at Crown Center Mall. He advised that they were also working on the chemical spill reimbursement. Mr. Sweat asked Jarrold D'Amico if they had considered adopting the Uniform Construction Code (International Property Maintenance). After discussion, Jarrold said he would look further into it.

SUPERVISOR SABOT'S REPORT

Mr. Sabot asked the Board to review the financials obtained from the North Franklin Volunteer Fire Company for the next meeting.

SUPERVISOR QUINN'S REPORT – None

SUPERVISOR JOHNSON'S REPORT -Mr. Johnson asked to go into Executive Session to discuss personnel.

PUBLIC COMMENT NON-AGENDA ITEMS

ADJOURNMENT

Mr. Sabot advised that the board would stand at recess and go into Executive Session at 6:25 pm to discuss

Respectfully submitted,



Robert Sabot, Chairman



Jacqueline M. Kotchman, Secretary/Treasurer



July 9, 2024

North Franklin Township Supervisors
620 Franklin Farms Road
Washington, PA 15301

2455 Park Ave
Washington, PA 15301
T: 724-993-4505
F: 724-993-4388

Subject: Monthly Code Enforcement Report

Dear Supervisors,

The following are Code Enforcement items that have been investigated since the July 2024 Supervisors Meeting:

1500 West Chestnut Street- Washington Crowne Center Mall – Movie Theater.

Received complaint about a broken water line in the Movie Theater resulting in the sprinklers being off-line and mold growing in the space. Emailed Mall Manager Civil Knox for permission to enter – Mrs. Knox said that she would reach out to ownership for permission.

If no response by Friday, July 12, will file for an administrative search warrant from Magistrate Manfredi's office.

3055 Wilson – Grading

Inspected a complaint of grading without a permit at 3055 Wilson – Contractors on site to pave a gravel driveway. This is not a change of previous to impervious surface, nor was any significant grading being done. Spoke with contractors on site, and Spoke with neighbor. Neighbor was concerned with water flowing from property – This is a civil matter. **NO VIOLATIONS PRESENT.**

Total- 2

On-Going Items:

271 Park Ave- Rubbish

The notice was sent certified and noncertified to the property owners on 3/22/24. The property will be posted on 4/8/24. Progress check-up was done on the property on 5/2/24, the posting was taken down. Some items were removed, however, some items remained. Will follow up after the 30-days on 5/8/24. The property owner contacted me and stated the trash was picked up and the car would be cleaned out and inspected in June. Will do a progress checkup on the vehicle on 6/19/24.

1145 McElree Rd- Water/Sewage on Road

The complaint was filed with the Washington County Sewage Authority. No updates.

3045 Wilson Ave- Rubbish

The notice was sent certified and noncertified to the property owners on 5/14/24. The property owner contacted us regarding the NOV, he stated the vehicles are inspected, insured, and road-worthy except for one. He asked for a 30-day extension to get the last vehicle road-worthy, and the rubbish items removed. The grass was cut on 5.31.24. Property reinspected 7/3/2024 – **REMEDIATED.**

138 Hamilton St- Structure

The notice was sent certified and noncertified to the property owners on June 7, 2024.

136 Blaine St- GRASS, Rubbish

The notice was sent certified and noncertified to the property owners on June 7, 2024.

BON TON 1500 West Chestnut St- Property Maintenance

The notice was sent on January 20, 2023. The citations have been filed on March 16, 2023. The hearing is scheduled for July 11, 2023. The property owners did not show resulting in a guilty verdict. We will reinspect in 30 days. Daily citations are in the process of being filed. The daily citations have been filed, and the second set of daily citations has also been filed. Awaiting plea. The third round of citations is being filed as of December 1, 2023. We are still awaiting the plea. The 3rd round of daily citations was filed with the new magistrate. 204 Citations filed. The hearing is scheduled for May 20, 2024. The property owner didn't show resulting again in a guilty verdict with Judge Manfredi, max fine on all citations. He has 30 days to appeal. We are also in contact with Judge Stewart as half of the citations were filed with her office, to conduct a hearing. **Judge Stewart's office stated that a hearing cannot be scheduled until a plea is entered. Daily citations being filed with Magistrate Manfredi's office.**

63 Cleveland Rd- Structure

The notice was sent certified and noncertified on 10/25/2022. The notice was left on 10/28/2022. The property was posted on 11/16/2022 after the certified notice was unclaimed. The reinspection is scheduled for 12/16/2022. Citations were filed as the property is still in violation. The hearing is scheduled for March 16, 2023. The property owner did not show up to the court hearing resulting in a guilty verdict. The property was posted for junk and the car. Daily citations have been filed. Awaiting plea. Sent over documentation to the solicitor for an injunction request. The injunction request was approved by the Judge. The engineer and code enforcement went to the property to conduct an interior inspection per the Court Order. **Reports submitted to Township and Solicitor.**

3035 Wilson St- Garbage, Junk

The notice was sent certified and noncertified notices to the property owner on 7/21/23. The notice was delivered on August 1, 2023. The first QOL ticket was sent on 9/8/23. The property owner contacted me regarding an extension after receiving the first QOL ticket. The second QOL ticket was sent on 10/11/23 as the violations remain. Citations are to be filed on roof violations. The 3rd QOL ticket was sent on 10/26/23. Citations to follow. An updated NOV is being sent to an updated address for the property owner. The property owner contacted us regarding the nov and QOL tickets, stating he would remediate the property. As of 11/30/23, no work has been done on the property. A final inspection is 12/7/23, Then citations if violations remain. The couch has been moved; however, the porch and roof still appear to be in violation. The hearing date is scheduled for 3.11.24. The property owner obtained a building permit for the porch, the hearing was continued for 90 days for progress. The hearing is scheduled for 6/6/24. The property owner contacted us stating he would be out of town the day of the hearing; we gave him another 30 days to either remediate the property or sell the property. July 9th is the next hearing date. **Property Remediated, Citations withdrawn.**

Magisterial Hearings:**2670 National Pike- Property Maintenance**

Notice was sent certified and noncertified to the property owners on 10/4/22. Reinspection on November 10, 2022. The violations remain. Citations filed. The property owner stated in court that the property was sold in October 2022. The citations have been withdrawn in Mrs. Barrow's name; we will follow up with the new owners. A progress check-up was done on the property, the front porch was removed, and there is a dumpster in the rear with some items. We will monitor the progress. Upon inspection, the work appeared to have stopped, and citations are

being filed. The property owner plead not guilty we are currently waiting for a hearing date. The hearing is scheduled for 2.20.24. The property owners did not show resulting in a guilty verdict. The property owners did appeal the verdict. May 8, 2024. The property owners are in the process of getting building permits from the TWP for the replacement of the porches. The siding and roof have been replaced. **They were given a 60-day extension. July 30, 2024, is the next hearing date.**

330 Cleveland Rd- Junk, Rubbish

Notice was sent certified and noncertified to the property owners on 9/7/23. The notice was delivered on 9/12/23 to the property owners. The inspection is scheduled for 9/26/23. The property owner contacted me stating she would work on the vehicles as well as asked for an extension. Upon re-inspection on 11.2.23, the property is still in violation. The 1st QOL Ticket was sent on 11.2.23. The next re-inspection is scheduled for 11/16/23. The 2nd QOL ticket is being sent on 11/16/23. The re-inspection was scheduled for 11/30/23. The third and final QOL ticket was sent on 11/30/23. The property owner contacted us regarding the QOL tickets stating that no one is living in the camper anymore and it will be moved. The vehicles are also being removed from the property or are to be inspected. The property owner was given until the end of February to remediate all violations. A progress checkup was done on 2/1/24, no improvements were made, the final reinspection will be done on 2/29/24 if violations remain then citations will be filed on 3/1/24. Citations have been filed. The hearing is rescheduled for 4/29/24. Slow progress was made on the property. Continued for 60 days. **PROPERTY OWNER DECEASED. HEARING ON 6/25 WAS CONTINUED FOR 30 DAYS.**



701 Park Ave- Structures, GRASS

The notice was sent certified and noncertified to the property owners on 9/22/23. The notice was left on 9/25/23. The property will be posted. The property owner contacted us regarding the NOV and posting asking for an extension of 90 days from 10/26/23. The property owner contacted me on 1/9/24 stating he has a contract with a roofing company to fix both the main house roof and the shed roof. They are waiting for the weather to break to start remediation. The final reinspection is scheduled for 6/11/24, **CITATIONS FILED.**

459 Longview Dr-Prop Maint.

The notice was sent certified and noncertified to the property owners on 3/7/24. The resident received the certified Nov on 3/11/24. No contact has been made, will reinspect in 30-days. Upon inspection, all violations remain. The property will be posted as a last attempt to communicate with the resident. The property was posted on 4/12/24. Progress check-up was done on the property on 5/2/24, the posting was taken down. All violations remained. Will follow up after the 30-days on 5/14/24. **CITATIONS FILED.**

Thank you,



Jarrod D'Amico, BCO, CZO
Code Enforcement
permits@harshmanllc.com