

## MEETING MINUTES

May 14, 2024

5:30 pm

**CALL TO ORDER** - Present were Mr. Sabot, Mr. Quinn, Mr. Johnson, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Director of Planning and Development, Erin Dinch. The meeting was available via teleconference with public attendance.

### **PLEDGE OF ALLEGIANCE**

**OPENING PRAYER** – was given by Rev. Dr. Scott Shetter, Laboratory Presbyterian Church

### **ADD ITEMS TO THE AGENDA**

### **PUBLIC COMMENT AGENDA ITEMS**

### **APPROVAL OF MINUTES**

**\*\*\*MOTION to approve the minutes of the April 9, 2024 Supervisor’s Meeting** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

### **TREASURER’S REPORT**

**\*\*\*MOTION to file the Treasurer’s Report for future audit** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

### **BILL APPROVAL AND CHECK SIGNING**

**\*\*\*MOTION to approve total bills and check signing** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

### **GUESTS**

Lt. Steven Dowlin, Pennsylvania State Police

Lt. Dowlin thanked the Township Supervisors for approving the finances for the Plate Smart License Plate readers. He said they were instrumental in filing charges against individuals responsible for the homicide in South Franklin Township. He also discussed the Police activity report. He said they do many proactive reports, including walk-throughs in the schools. He said the crime rate in North Franklin Township is very low.

### **BUILDING PERMITS**

Erin Dinch reported that there were four (4) building permits in the amount of \$753.34

**OLD BUSINESS** - None

**ORDINANCES** - None

**RESOLUTIONS** – None

**NEW BUSINESS**

1. **\*\*\*MOTION to approve Scantek’s Document Conversion Proposal to scan, index and format maps and documents that must be kept indefinitely, with the final price range between \$10,000 and \$13,000, was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
2. **\*\*\*MOTION to authorize Sweat Law Offices to proceed with efforts to obtain reimbursement for losses/expenses experienced by the Township because of the I-70 accident/spill was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
3. **\*\*\*MOTION to approve the All Ways Moving & Storage estimate of \$797.04 to move Township office furniture and equipment to the new building was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
4. **\*\*\*MOTION to authorize Sweat Law offices to file a motion to lien the mall property was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**

**Discussion of the water pipe repair at Crown Center-** Mr. Sabot asked Dave Bane to report on the Hollywood Theater before discussing water pipe repairs at Crown Center. Chief Bane reported that PAWC has been trying to obtain payment since January 25, 2024 for water service that provides fire protection to the theater and to date they have not received payment. A notice from PAWC stated that the water would be shut off beginning Monday, May 13, 2024. After more discussion, Mr. Sweat said the mall was up for Judicial Tax Sale and that the bill for the fire protection could be taken out of a potential sale.

5. **Discussion Emergency Management Services** – Mr. Sabot reported that he wanted clarification on the siren going off when storms were reported in nearby Ohio. He said the reason it went off was because of the instability in the atmosphere, hence the issuance of a warning. There was further discussion about recent Tornados in the area.
6. **\*\*\*MOTION to approve final site plan for Land Development purposes for Peak at North Franklin Mid-Rise Multi-Family Apartment Complex for 94 units was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**

Greg Banner, of Key Environmental, representing North Franklin Associates B, LP advised that 8-9 years ago the Township approved an Extended Stay hotel for this site. It is now being changed to an apartment complex. He explained that the footprint is about the same and that variances and zoning changes made in the past, run with the land. There

was additional discussion about the site plan and parking. He also reported that North Franklin Associates B, LP had purchased sewer taps for both hotel projects. Harold Ivery and the Planning Commission recommended the plan for approval.

7. **\*\*\*MOTION to approve the purchase of shelving units for the new building from Sam's Club in an amount not to exceed \$2,500.00** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
8. **\*\*\*MOTION to approve closing the Township Office for the week of June 3-7 to complete the move of office furnishings and the transfer of services to the new municipal building** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

### **K2 ENGINEER'S REPORT**

None

### **CONSTRUCTION MANAGER'S REPORT**

Alex Cowden reported that the building was approximately 95% completed. He said the ceiling tiles were being completed today. He said they were starting a punch list of items to be completed.

### **FIRE CHIEF'S REPORT**

Fire Chief Dave Bane reported that for April 2024 the Fire Department had 49 calls including two (2) other type fires, twelve (12) medical assists, six (6) motor vehicle accidents, one (1) electrical wiring issue, one (1) carbon monoxide, five (5) public service, one (1) search, five (5) building fires, one (1) mobile home fire, one (1) powerline down, one (1) police assist, one (1) recovered assignment, three (3) unintentional alarms and nine (9) severe weather calls. He stated that year-to-date they have had 117 calls. They averaged 6.2 persons per call and the average response time was 7 minutes and 57 seconds.

Chief Bane also advised getting a fire hydrant close to the new Dollar General. Todd Lanch said he would contact Jeremy Rice at PAWC about it.

### **CODE ENFORCEMENT OFFICER'S REPORT**

Brandy Simonelli with Harshman Code Enforcement reported that there were 7 complaints in April, two of which have been remediated. She said the Bon-Ton hearing has been rescheduled for May 20<sup>th</sup> and the Judge approved the injunction request for 63 Cleveland.

### **SOLICITOR'S REPORT**

Mr. Sweat advised that he got a PSATS publication discussing Fireworks Ordinances. He said he would talk to Erin Dinch about it.

**SUPERVISOR SABOT'S REPORT**

Mr. Sabot announced that the June Township Meeting has been moved to June 25<sup>th</sup>, 2024 and the Grand Opening of the new Township Building will be held on June 22, 2024.

Mr. Sabot expressed his disappointment in WEWJA, including the lack of representation on the board from neighboring Townships, including North Franklin.

**SUPERVISOR QUINN'S REPORT** – None

**SUPERVISOR JOHNSON'S REPORT** – None

**PUBLIC COMMENT NON-AGENDA ITEMS**

**ADJOURNMENT**

Mr. Sabot announced the Board would go into Executive Session to discuss personnel matters and stand in recess at 6:28 pm.

**Respectfully submitted,**

  
Robert Sabot, Chairman

  
Jacqueline M. Kotchman, Secretary/Treasurer