

## MEETING MINUTES

March 12, 2024

5:30 pm

**CALL TO ORDER** - Present were Mr. Sabot, Mr. Quinn, Mr. Johnson, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Director of Planning and Development, Erin Dinch. The meeting was available via teleconference with public attendance.

### **PLEDGE OF ALLEGIANCE**

**OPENING PRAYER** – was given by Pastor Steve Ramey, Mt. Hermon Church

### **ADD ITEMS TO THE AGENDA**

### **PUBLIC COMMENT AGENDA ITEMS**

### **APPROVAL OF MINUTES**

**\*\*\*MOTION to approve the minutes of the February 13, 2024 Supervisors Meeting** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

### **TREASURER'S REPORT**

**\*\*\*MOTION to file the Treasurer's Report for future audit** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

### **BILL APPROVAL AND CHECK SIGNING**

**\*\*\*MOTION to approve total bills and check signing** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

### **GUESTS**

### **BUILDING PERMITS**

Erin Dinch reported that there were eight (8) building permits in the amount of \$1676.80

### **RESOLUTIONS**

1. **\*\*\*MOTION to approve Resolution No. 8 of 2024 authorizing Erin Dinch, Director of Planning and Development to complete and execute all documents and agreements for North Franklin Township to obtain a grant from the PA DCNR C2P2 Fund for Waterside Park Sport Courts and Parking Area** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

## NEW BUSINESS

1. **\*\*\*MOTION to approve the signing of a Letter of Intent for an offer to purchase the current municipal building from CC Realty Advisory, LLC in the amount of \$450,000.00 and to proceed with negotiating and signing a purchase and sale agreement was made by Mr. Sabot; seconded by Mr. Quinn. Unanimously carried.**
2. **\*\*\*MOTION to approve the purchase of Chamber Desk from Ergonomic Home for the new Township Building in the amount of \$22,870 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
3. **\*\*\*MOTION to approve a contract for the amount of \$1,400 with Konica Minolta to move two BizHub copiers and the HP T2530 large format printer and install them in the new municipal building was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
4. **\*\*\*MOTION to approve to approve a contract for the amount of \$3,062 with Signstat to form a new concrete monument and move the electronic sign to the new municipal building was made by Mr. Quinn; seconded by Mr. Johnson. Mr. Sabot abstained. Motion carried.**
5. **\*\*\*MOTION to approve the purchase of a commercial refrigerator and freezer for the new municipal building from Sam's Club in an amount not to exceed \$5,500.00 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
6. **\*\*\*MOTION to approve the purchase of a Thermador double wall oven and 5-year warranty from Don's Appliances for the new municipal building in the amount of \$4,579.70 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
7. **\*\*\*MOTION to authorize the purchase of a microwave and refrigerator for the new municipal building in an amount not to exceed \$1,400 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
8. **\*\*\*MOTION to approve the purchase and installation of two Commercial LED Displays in the lobby of the new municipal building in an amount not to exceed \$3,599 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
9. **\*\*\*MOTION to approve the purchase of a metal art sign from Shield Co. for the new municipal building in an amount not to exceed \$11,000 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
10. **\*\*\* MOTION to approve the purchase of blinds for the new municipal building in an amount not to exceed \$5,000 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**

11. **\*\*\*MOTION to approve scheduling the grand opening of the new municipal building for Saturday, June 22** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

12. **\*\*\*MOTION to approve rescheduling the June Township Meeting from June 11 to June 25, 2024 at 5:30 pm** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

13. **\*\*\*MOTION to approve Kennywood & Idlewild ticket purchase for sale to Township residents at \$30 each** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

14. **\*\*\*MOTION to approve a \$1,000.00 donation to Lincoln Heights Community Park/Playground** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

15. **\*\*\*MOTION to hire Asa Charnik as a Part-Time Park Maintenance and Road help at \$20.00 per hour up to 36 hours a week (not to exceed 520 hours) from May 6 – August 16, 2024** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

16. **\*\*\*MOTION to hire Vince Smykal as part-time summer Office Assistant at \$15.00 per hour for 35 hours per week beginning May 6 – August 16, 2024** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

17. **\*\*\*MOTION to extend the On-Call Construction Equipment Rental Agreement with D.L. and D.K. Johnson Equipment until July 1, 2025** was made by Mr. Quinn. Mr. Johnson abstained. Motion carried.

18. **\*\*\*MOTION to purchase Cyber and Ransomware Insurance through CFC Insurance in the amount of \$2,319.00 annually** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

#### **K2 ENGINEER'S REPORT**

None

#### **CONSTRUCTION MANAGER'S REPORT**

Alex reported that things were starting to move rapidly. He said most of the painting was done. He said there was a leak in the roof but it has been repaired. He said most of the work outside of the building was complete. He advised there was a crack in the tile in the main lobby and that they would be discussing it with the general contractor. Erin Dinch said they may put LVT flooring in there instead of tile, if necessary to prevent cracking.

#### **FIRE CHIEF'S REPORT**

Fire Chief Dave Bane was called out on a fire call.

**CODE ENFORCEMENT OFFICER'S REPORT**

Brandy from Harshman reported that there were 7 new complaints and 3 had been remediated. She said the third round of citations were filed against the BonTon. In addition, she was working with Sweat Law Office on 76 Fulton (the camper). She advised that a hearing date was set for 63 Cleveland Road. Discussion ensued and Mr. Sweat said he would report back on the issue at the next meeting.

**SOLICITOR'S REPORT** -- Mr. Sweat reported that the abandonment of the paper alley, Pleasant Avenue, would be on next month's agenda and the Township would confirm they have no interest in the past or future of that road.

**SUPERVISOR SABOT'S REPORT -**

**SUPERVISOR QUINN'S REPORT** – None

**SUPERVISOR JOHNSON'S REPORT** – None

**PUBLIC COMMENT NON-AGENDA ITEMS** - None

**ADJOURNMENT**

**Mr. Sabot stated that if there was no objection, the board would go into Executive Session at 6:19 pm to discuss personal property left from former police cases and to discuss an upcoming WEWJA meeting. There were no objections.**

**Upon returning from Executive Session, a motion to authorize Sweat Law Offices and the Township Secretary to take the necessary steps to dispose of the items of personal property identified in the former offices of the North Franklin Township Police Department was made by Mr. Sabot; seconded by Mr. Johnson. Unanimously carried.**

**\*\*\*MOTION to adjourn the Supervisor's meeting at 7:00 pm was made by Mr. Johnson; seconded by Mr. Quinn.**

**Respectfully submitted,**

  
Robert Sabot, Chairman

  
Jacqueline M. Kotchman, Secretary/Treasurer