

MEETING MINUTES

January 6, 2025

5:30 pm

CALL TO ORDER - Present were Mr. Quinn, Mr. Johnson, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman and Director of Planning and Development, Erin Dinch. The meeting was available via teleconference with public attendance.

PLEDGE OF ALLEGIANCE

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

*****MOTION to approve the minutes of the December 10, 2024, Supervisor's meeting** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

TREASURERS REPORT

*****MOTION to file the Treasurer's Report for future audit** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

*****MOTION to approve total bills and check signing** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

GUESTS

BUILDING PERMITS

Erin Dinch reported that there were three (3) building permits in the amount of \$881.00

NEW BUSINESS

1. *****MOTION for Sweat Law Offices to draft an Ordinance to reduce the Planning Commission membership from seven to five and to advertise and set a hearing date for Tuesday, February 11th at 5:15 pm** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

2. *****MOTION to approve a 3% annual raise for the position of Tax Collector of Real Estate and Per Capita for North Franklin Township effective at the beginning of the 2026 term** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
3. *****MOTION to approve the purchase in the amount of \$3,041.00 of an access control system for the Event Pavilion from David Davis Communications through COSTARS Contract 040-E23-221** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
4. *****MOTION to approve the purchase in the amount of \$2,510.00 of wireless access points and installation for the Event Pavilion from David Davis Communications** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
5. *****MOTION to approve the purchase in the amount of \$7,182.32 of a surveillance camera/security system for the Event Pavilion from David Davis Communications through COSTARS Contract 040-E23-221** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

ROAD CREW REPORT – The Road Crew was dispatched and working on roads due to a snow storm.

FIRE CHIEF’S REPORT

Fire Chief Dave Bane reported that for December 2024 the Fire Department had 19 calls including one (1) cooking fire, three (3) medical assists, three (3) motor vehicle accidents, one (1) power line down, one (1) aircraft standby, one (1) water problem, one (1) power line down, one (1) severe weather call, and eight (8) unintentional alarms. Average response was 8 minutes and 22 seconds and they averaged 4.2 persons per call. Year to date 375 calls. For the year the averaged 5.4 person per call with an average response time of 7 minutes and 23 seconds.

CODE ENFORCEMENT OFFICER’S REPORT

SOLICITOR’S REPORT – Mr. Sweat reported that the Planning Commission can appoint (2) two alternates later. He said the Redevelopment Authority has included 63 Cleveland Road in its demolition bid package and they will be taking bids until January 21, 2025. He said it should be demolished by mid-March. He advised the Township has placed liens totaling \$51,000.00 on the Washington Crown Center due to Code Enforcement citations on the Bon Ton. In addition, he said there was no new news on the I-70 chemical spill. He reported that the County was having a symposium on development at the end of February with an HGTV celebrity. He said the problems WEWJA presents by having no available sewer taps really puts a damper on this event. He said the County would like to see PAWC buy out WEWJA.

SUPERVISOR SABOT’S REPORT – Absent

SUPERVISOR QUINN’S REPORT – Mr. Quinn thanked Mr. Sweat for serving the Township as Solicitor.

SUPERVISOR JOHNSON'S REPORT – None

PUBLIC COMMENT NON-AGENDA ITEMS

Chief Bane recommended that the Township require all new business construction to install a Knoxbox, which enables the firefighters to enter a building when there is a suspected fire without knocking down doors or damaging windows, etc. Mr. Quinn said they would discuss it at a future date.

ADJOURNMENT

**Mr. Quinn made a motion to adjourn the meeting at 5:56 pm; seconded by Mr. Johnson.
Unanimously carried**

Respectfully submitted,


Michael Quinn, Vice-Chairman


Jacqueline M. Kotchman, Secretary/Treasurer