

MEETING MINUTES

August 12, 2025

5:30 pm

CALL TO ORDER - Present were Mr. Sabot, Mr. Quinn, Mr. Johnson, Solicitor Gary Sweat, Secretary/Treasurer Jackie Kotchman, Road Foreman Todd Lanch, and Director of Planning and Development, Erin Dinch. The meeting was available via teleconference with public attendance.

PLEDGE OF ALLEGIANCE

OPENING PRAYER by Rev. Dr. William Younger, The Church of the Covenant

ADD ITEMS TO THE AGENDA

PUBLIC COMMENT AGENDA ITEMS

APPROVAL OF MINUTES

1. *****MOTION to approve the minutes of July 8, 2025, Supervisor's Meeting** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

TREASURERS REPORT

*****MOTION to file the Treasurer's Report for future audit** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

BILL APPROVAL AND CHECK SIGNING

*****MOTION to approve total bills and check signing** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

GUESTS

1. Mark Cain of 1622 Ridgewood Drive discussed flooding at his residence which occurred on June 12th & 14th and July 26th.
2. George Leasure - 1624 Ridgewood Drive also discussed the same flooding issues and presented photos and videos of water issues. He said the water comes down Ridgewood and hits the cross drain which needs repaired. He recommended that the Township Engineers investigate the issues to help prevent further flooding. Todd Lanch, Road Foreman said those lines are on the schedule to be addressed with next year's road projects. Mr. Sabot agreed it would be addressed both short-term and long-term to help alleviate issues.

3. Kelly Zlaterich - 331 Cleveland Road discussed the County SWAT Team surrounding 341 Cleveland Road on July 25th which involved arrests and the shooting and killing of the suspect's dog. He was concerned about the safety and wellbeing of all the residents in the area. Discussion continued about the issue and Mr. Quinn assured him the State Police were managing the situation.

BUILDING PERMITS

Erin Dinch reported that there were five (5) building permits in the amount of \$1078.00.

OLD BUSINESS

ORDINANCES

1. *****MOTION to approve Ordinance 4 of 2025 amending the Township Code of Ordinances, specifically Chapter 190, to create definitions and regulations regarding the use of lock boxes and establish penalties for violations thereof** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

RESOLUTIONS

1. *****MOTION to approve Resolution No. 10 of 2025 authorizing Robert A. Sabot, Chairman of the Board of Supervisors, to submit the Traffic Signal Maintenance Agreement, as well as future modifications, and future Applications for Traffic Signal Approvals to the Department of Transportation** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
2. *****MOTION to approve Resolution No. 11 of 2025 authorizing Robert A. Sabot, Chairman of the Board of Supervisors and Jacqueline M. Kotchman, Secretary/Treasurer, to complete and act as signatory for paperwork required to apply for and obtain a grant from the Statewide Local Share Assessment Grant Program** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.
3. *****MOTION to approve Resolution No. 12 of 2025 – Disposition of Municipal Records** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

NEW BUSINESS

1. *****MOTION to approve the purchase of tables and chairs for the new Waterside Park Pavilion, amount not to exceed \$11,000,** was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.

2. *****MOTION to approve the purchase of table and chair carts for the new Waterside Park Pavilion, amount not to exceed \$4,000.00, was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
3. *****MOTION to approve the Alexander J. Migyanko Subdivision, a minor subdivision that does not require Township Planning Commission approval, was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
4. *****MOTION to authorize Definiti, the Police Pension Actuary, to change the mortality table assumption from RP-2014 to the Society of Actuaries Public Sector Mortality table for Safety Employees using mortality scale MP-2021 and change the discount and interest rate assumption from 7% to 5% annually. (This is because it's a plan that no longer has new employees) was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
5. *****MOTION to approve a truck upfit by Wagner Truck Equipment for the 2026 Ford F-600 in the amount of \$54,350.00 was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
6. *****MOTION to advertise and issue a Request for Proposals for an On-Call Construction Equipment Rental Company to provide equipment and qualified operators at a fixed rate to assist the Township Road Crew as needed for Township Projects was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**
7. *****MOTION to appoint Municipal Consulting Service, LLC to handle all Code Enforcement for the Township effective immediately was made by Mr. Quinn; seconded by Mr. Johnson. Unanimously carried.**

ROAD CREW REPORT – Road Foreman Todd Lanch reported that the new snowplow truck was ordered. He said the Lincoln Hill inlet pipes replacement should be completed over the next few days. He hoped the paving would be finished by September 15th. He said the grass was growing slowly on the trail.

FIRE CHIEF'S REPORT

Fire Chief Dave Bane was on vacation and not present.

CODE ENFORCEMENT OFFICER'S REPORT

Mr. Sabot asked Harold Ivery to report on Code Enforcement updates next month.

SOLICITOR'S REPORT – Mr. Sweat had nothing new to report.

SUPERVISOR SABOT'S REPORT – Mr. Sabot advised the public that North Franklin has not raised taxes and actually lowered them the past 5 years.

SUPERVISOR QUINN'S REPORT – Mr. Quinn had nothing to report.

SUPERVISOR JOHNSON'S REPORT – Mr. Johnson had nothing to report.

PUBLIC COMMENT NON-AGENDA ITEMS

The following residents reported on various flooding issues they experienced with the last two heavy storms on June 13th & 14th and July 26th:

Perry Jamison of 65 Spring Valley Drive reported the creek near his home has gone up 10-12” over the past 11 years He asked if there was funding available for dredging the creek to prevent flooding issues. He said he heard 32 Willowbrook was willing to sell land to develop a retention pond.

James Bias of 45 Holly Ridge Road stated he was not in favor of a retention pond there because it would be in his back yard. He said the area behind his house is filled with silt. He said water from Fitzwilliams and the cemetery floods this area.

Vaughn Dubielak of 3045 Wilson Street reported that he continues to get flooded from his neighbor's property at 3055 Wilson Street. Mr. Dubielak's mother also discussed the issues resulting from the neighbor's property. After further discussion, Mr. Sabot and Mr. Sweat said it was a civil issue between residents.

Larry Anderson of 45 Cario Drive reported flooding from Catfish Creek since 2003. He said sewers were backing up in basements and something needed to be done. He said some of the sewer covers had been blown off. He was seeking assistance from the Township to alleviate the problems before someone got hurt.

Morgan Swartz of 21 Cario Drive reported major damage from June 14th which destroyed her entire downstairs with 4 feet of water. She said she paid \$24,000 just to have it remediated by Serv-Pro. She said she wants the Township to address the flooding issues.

David Bigley of 80 Jennings Lane reported water from Trinity Park is causing Catfish Creek to back-up and flood. He also reported a sewer manhole lid was dislodged. Todd Lanch said he would call WEWJA to report. He also said there are many run-off pipes emptying into his yard. He also asked why North Franklin Township does not plow the road near him. Todd Lanch said that it is in the city.

Willis Ethridge of 48 Old York Road asked if there was emergency money available for people who suffered storm damage to property. Mr. Sweat reported there was a state reporting website but that there was no guarantee that funds would be available.

Kimberely Piatt of 340 Winona Avenue asked if the Township had a Code of Ordinances that are listed somewhere. She said she was cited for various things on her property. Erin Dinch directed her the Township website which has a link to the Ordinances.

Nicole Haney of 14 McElree Road reported that in June she had 4” of sewage backup in her home. She wanted to make sure that it was documented and that there were existing issues with her property too.

Jeff Harbaugh of 1915 Park Avenue reported that water from the catch basin which flows under his driveway was backing up. He asked if the state owned the catch basin. Todd Lanch said it was a state issue and taxpayers’ money cannot be used on private property.

Deb Williams of 27 Cario Drive reported she had Bakers Waterproofing treat her basement, but it still flooded. She said she appreciated the Road Crew. She also said the flooding needed to be addressed.

Erin Dinch advised everyone that the Township was having a Fall Festival to celebrate the opening of the Waterside Park Event Center on Saturday, October 4th, 2025, from 11 am – 4 pm. She said the festival will feature food and drinks, a Touch-a-Truck, Face Painting, Bounce Houses, a live animal show, Train Rides, a Scarecrow Competition and more.

ADJOURNMENT

Mr. Sabot announced an Executive Session at 7:13 pm with no action.

Respectfully submitted,



Robert Sabot, Chairman



Jacqueline M. Kotechman, Secretary/Treasurer