NORTH FRANKLIN TOWNSHIP
PAVILION RESERVATION APPLICATION

Pavilion being rented: _____ **Silvio Passalacqua Pavilion (Rectangular)**

_____ **Philip and Barry Stout Pavilion (Octagonal)**

Reservation Request Date: _____ **Reservation Times – Start:** _____ **End:** _____

APPLICANT / RESPONSIBLE PARTY INFORMATION – Must be over 18 years of age.

Name: _____ Date of Birth: _____

Address: _____

Resident of North Franklin Twp. Y/N _____ Driver's License No.: _____

Home Phone: _____ Alternate Phone: _____ Email: _____

Name of Family or Group: _____

Purpose of Rental: _____

Charitable Organization Y/N_____ Number of people in your party: _____

Will alcohol be consumed at your event? Y/N _____ If so, please complete the alcohol permit form.

In applying for this pavilion permit to rent the North Franklin Township (Township) pavilion listed above, the Applicant / Responsible Party hereby releases and indemnifies North Franklin Township from any and all liability for injury and / or harm to property and / or persons which may arise during the rental period.

Applicant / Responsible Party further acknowledges that the Township does not allow the consumption of alcohol on its pavilion premises or in the surrounding areas, unless you have purchased an alcohol permit. Applicant / Responsible Party takes full responsibility for any alcohol brought to and consumed on the pavilion premises and hereby releases and indemnifies the Township from any and all liability that may arise from the illegal consumption of alcohol. Applicant / Responsible Party shall be responsible for the payment of reasonable attorney fees and costs incurred by the Township as a result of applicant's failure to abide by the rules and regulations herein, as well as all local, state, and federal laws.

The Applicant / Responsible Party agrees to be held responsible for whatever damage is done to the pavilion or surrounding areas while in his / her use. It is prohibited to pick, cut, break, dig, deface, injure, damage, or misuse the pavilion and surrounding areas in any way.

The required $100.00 cleaning deposit will be fully refunded if the Pavilion, upon inspection from a Township employee, has been deemed clean and free of any and all debris. By signing this application, the Applicant / Responsible Party hereby agrees that they will return the Pavilion to the condition it was in prior to the rental period.

Trash receptacles are furnished with plastic liners in the bottom of the cans. **After depositing your trash into the dumpster, a new liner must be placed in the can so that trash will not accumulate in an unlined can.**

Water, a portable toilet, and a dumpster are available on the premises. Electricity is supplied at the Pavilion, with four (4) covered electrical outlets for use. There are six (6) picnic tables inside the Pavilion, and two (2) stand-alone grills outside the Pavilion for cooking. **The Applicant/ Responsible Party agrees**

that the picnic tables will not be removed for any purpose, and all cooking will take place only on the designated grills and not on the ground, the picnic tables, or the concrete floor of the Pavilion.

There is **NO PARKING on the grass and landscaping area surrounding the Pavilion** for any reason. If damage is caused to the grass area from motor vehicles, the Township reserves the right to keep the $100.00 cleaning deposit to repair / replace the damaged grass and landscaping.

The Township will place a sign at the Pavilion site which will display the reservation date & your name. The Township will be responsible for removing the sign after the reserved event has concluded. The North Franklin Regional Park hours are from sunrise to dusk. The Applicant / Responsible Party will be given a contact name and number to call should any problems arise on the day of the reservation. If an emergency occurs, call 9-1-1.

BY SIGNING BELOW, THE APPLICANT / RESPONSIBLE PARTY HEREBY AGREES TO ALL THE TERMS AND CONDITIONS CONTAINED HEREIN.

_____ _____

Printed Name of Applicant / Responsible Party — Signature of Applicant / Responsible Party

---

The rental fee is $125 for North Franklin Township residents or $175 for non-residents.

In addition to the rental fee, there a $100 cleaning / damage deposit. If the pavilion is found to be clean and undamaged upon inspection by a Township employee, the deposit check will not be cashed. If you would like the check returned to you, please provide a self-addressed, stamped envelope with your check. If no envelope is provided, the check will be destroyed.

PLEASE MAKE TWO (2) CHECKS PAYABLE TO: North Franklin Township,
one for the rental fee (shown above) and one for the $100.00 security deposit.
Then return this completed form and both checks to:

North Franklin Township
345 Franklin Farms Road
Washington, PA 15301
If you have any questions, please call the Township office at 724-228-3330.

YOUR RENTAL DATE IS NOT SECURE UNTIL IT IS CONFIRMED BY THE TOWNSHIP.

FOR TOWNSHIP USE ONLY

DATE RECEIVED_____ **RESIDENT Y/N:** _____

RENTAL CHECK NUMBER: _____ **AMOUNT:** _____

DEPOSIT CHECK NUMBER: _____ **AMOUNT:** _____

RETURN DEPOSIT Y/N: _____ **DATE RETURNED:** _____

PAVILION INSPECTED BY _____

NOTES: _____

_____

_____